



City Council

City Council Chambers ♦ 524 West Stephenson Street ♦ Freeport, IL 61032

MINUTES REGULAR MEETING Monday, April 21, 2014

CALL TO ORDER

The regular meeting of the Freeport, Illinois, City Council was called to order in council chambers by Mayor James L. Gitz with a quorum being present at 6:00 p.m. on Monday, April 21, 2014.

ROLL CALL

Present on roll call: Mayor Gitz and council members Tom Klemm, Shawn Boldt, Ronnie Bush, Jennie DeVine, Dennis Endress, Sally Brashaw, Michael Koester and Andrew Crutchfield (8). Corporation Counsel Sarah Griffin was present.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Alderperson DeVine.

APPROVAL OF AGENDA

Alderperson Endress moved for approval of the agenda as presented, seconded by Alderperson Koester. Motion prevailed by voice vote without dissent.

MINUTES

Alderperson DeVine moved for approval of the minutes of the regular meeting held on April 7, 2014, seconded by Alderperson Koester. Motion prevailed by voice vote without dissent.

PUBLIC COMMENTS – AGENDA ITEMS

There was no one signed in the sheet for public comments on agenda items.

PRESENTATIONS/PROCLAMATIONS

Honorary Resolution – Comcast Cares Day

City Clerk Zuravel read into the record an Honorary Resolution regarding “Comcast Cares Day” on April 26, 2014. Comcast Government & Regulatory Affairs Manager, Joan Sage, stated that Comcast is celebrating its 13th Comcast Cares Day and they have many volunteers who will be assisting members of the Stephenson County Antique Engine Club in order to improve the overall appearance of the Silver Creek Museum of Freeport and railroad depot (inside and out) to make improvements at the museum, as well as prepare for the upcoming operating season by painting, general clean-up, and landscaping. Alderperson Koester moved for approval of the honorary resolution for “Comcast Cares Day”, seconded by Alderperson Brashaw. Motion prevailed by voice vote without dissent.

Presentation by Freeport Police Department regarding Concealed Carry Issues

Lieutenant Matt Summers of the Freeport Police Department presented information on “Concealed Carry” issues. He provided the following for educational purposes:

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Who needs an Illinois Concealed Carry License:

- Everyone who wants to carry a concealed firearm on his/her person in Illinois is required to have an Illinois Concealed Carry License
- Except current peace officers and retired police officers eligible under a federally approved retired officer carry program; such as, the Illinois Retired Officer Concealed Carry (IROCC) Program.
- Retired officers may be eligible to carry under either the IROCC Program or the Firearm Concealed Carry Act (430 ILCS 66).

What are the qualifications for an Illinois Concealed Carry License?

- The applicant must: Be at least 21 years of age
- Have a valid FOID card (if an Illinois resident)
- Have not been convicted or found guilty in Illinois or any other state of:
- A misdemeanor involving the use or threat of physical force or violence to any person within the last 5 years
- 2 or more violations related to driving while under the influence of alcohol, other drug or drugs, intoxicating compound or compounds, or any combination thereof, within the last 5 years
- Not be the subject of a pending arrest warrant, prosecution, or proceeding for an offense or action that could lead to disqualification
- Not have been in residential or court-ordered treatment for alcoholism, alcohol detoxification, or drug treatment within the last 5 years
- Submit an appropriately completed Concealed Carry License application
- Successfully complete 16 hours of firearms training, including classroom and range instruction.
- What are the qualifications for an Illinois Concealed Carry License?

Prohibited Areas

- Any building, real property, and parking area under the control of a public or private elementary or secondary school.
- Any building or portion of a building under the control of a unit of local government.
- Any building, real property, and parking area under the control of a pre-school or child care facility, including any room or portion of a building under the control of a pre-school or child care facility. Nothing in this paragraph shall prevent the operator of a child care facility in a family home from owning or possessing a firearm in the home or license under this Act, if no child under child care at the home is present in the home or the firearm in the home is stored in a locked container when a child under child care at the home is present in the home.
- Any building designated for matters before a circuit court, appellate court, or the Supreme Court, or any building or portion of a building under the control of the Supreme Court. Any building, real property, and parking area under the control of a public or private hospital or hospital affiliate, mental health facility, or nursing home.

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- Any building, real property, and parking area under the control of an adult or juvenile detention or correctional institution, prison, or jail.
- Any building, real property, and parking area under the control of an establishment that serves alcohol on its premises, if more than 50% of the establishment's gross receipts within the prior 3 months is from the sale of alcohol. The owner of an establishment who knowingly fails to prohibit concealed firearms on its premises as provided in this paragraph or who knowingly makes a false statement or record to avoid the prohibition on concealed firearms under this paragraph is subject to the penalty under subsection (c-5) of Section 10-1 of the Liquor Control Act of 1934.
- Any area where firearms are prohibited under federal law.
- Any building, real property, or parking area under the control of a zoo or museum.
- Any building, real property, or parking area under the control of an airport.
- Any building, real property, or parking area under the control of a public library.
- Any public playground and any public park, athletic area, or athletic facility under the control of a municipality or park district, provided nothing in this Section shall prohibit a licensee from carrying a concealed firearm while on a trail or bikeway if only a portion of the trail or bikeway includes a public park.
- Any building or real property that has been issued a Special Event Retailer's license as defined in Section 1-3.17.1 of the Liquor Control Act during the time designated for the sale of alcohol by the Special Event Retailer's license, or a Special use permit license as defined in subsection (q) of Section 5-1 of the Liquor Control Act during the time designated for the sale of alcohol by the Special use permit license.

Lieutenant Summers explained that the State of Illinois does not currently recognize Concealed Carry permits issued by any other States.

CONSENT AGENDA

[Consent Agenda PDF](#)

The following items were presented on the Consent Agenda in the council packet and Mayor Gitz read the listed items into the record;

A. Approval to receive and place on file:

- 1) Fire Department Report on Activities for the period on March 2014
- 2) City Treasurer's Monthly Investment Report period through March 31, 2014
- 3) City Treasurer's Report on Cash and Misc. Fund Balances through March 31, 2014

B. Approval of Motor Fuel Tax Fund Bills Payable (Register #0041) --- \$120,440.49

C. Approval of Water and Sewer Bills Payable (Register #131, 133, 134) --- \$148,284.40

D. Approval of Payroll for pay period ending April 5, 2014 --- \$399,021.98

E. Approval of Finance Bills Payable (Registers #129, 130, 132, 135, 136, 137) --- \$851,481.20

Aldersperson Brashaw moved for approval of the consent agenda as presented, seconded by Aldersperson Koester. The motion prevailed by a roll call vote of;

Yeas: Klemm, Boldt, Bush, DeVine, Endress, Brashaw, Koester and Crutchfield (8)

Nays: none

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The consent agenda items were approved.

COMMUNICATION TO COUNCIL/APPOINTMENTS

A memorandum from Illinois Department of Transportation regarding Audit Report N. 02-067, covering receipt and disbursement of Motor Fuel Tax Funds for the year ended December 31, 2012 was provided in the council packet. It stated that the Motor Fuel Tax fund audit had been completed earlier this year. The purpose of the audit was to determine the nature, timing, and extent of the auditing procedures necessary for expressing an opinion on the City's use of Motor Fuel Tax funds. As of April 8, 2014, based upon the audit, it is the opinion of the auditor, Mr. William Winberg, CPA, Chief, FRI Section, that the City used its Motor Fuel Tax Funds in accordance with applicable requirements of the Illinois Highway Code. Alderperson Klemm moved to place the record on file, seconded by Alderperson Endress. Motion prevailed by voice vote without dissent.

A memorandum written by Mayor Gitz was read aloud stating the the appointment of James Brown as Community Development Director will be changed from April 21, 2014 to April 28, 2014. Alderperson Brashaw moved to place the appointment on file, seconded by Alderperson Klemm. Motion prevailed by voice vote without dissent.

Alderperson Klemm made a motion to accept an appointment of Scott Winter to the Historic Preservation Commission effective immediately through February 28, 2017, seconded by Alderperson Endress. Mayor Gitz asked for a roll call vote to accept the appointment. The motion prevailed by a roll call vote of; Yeas: Klemm, Boldt, Bush, DeVine, Endress, Brashaw, Koester and Crutchfield (8)
Nays: none

ORDINANCES – SECOND READING

2ND READING OF ORDINANCE #2014-14:

AN ORDINANCE TO AMEND AND ADJUST THE APPROPRIATION ORDINANCE FISCAL YEAR 2013-2014 FOR THE CITY OF FREEPORT, ILLINOIS

The first reading was held on April 7, 2014. A motion to adopt was given by Alderperson Klemm, seconded by Alderperson Bush and the ordinance was automatically laid over to tonight's meeting. Accountant Price stated that there were no changes to be made to the appropriations as previously presented and the ordinance may be passed as presented on April 7, 2014 as provided below:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, ILLINOIS as follows:

That the below listed Appropriation in the Annual Appropriation Ordinance of the City of Freeport for Fiscal Year beginning on May 1, 2013 and ending on April 30, 2014, commonly known as City of Freeport Ordinance No. 2013-30 is hereby amended as follows:

- Commissions – Contractual Services shall be increased by \$3,500 from \$15,500 to \$19,000 for testing for police and fire applicants. This shall be offset by a decrease in City Council Contractual Services from \$14,000 to \$12,500 and a decrease in City Council Capital Outlay from \$4,000 to \$2,000.

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- Mayor's Office – Personnel shall be increased by \$2,400 from \$132,205 to \$134,605 for a temporary employee. This shall be offset by a decrease in Mayor's Office Contractual Services from \$16,100 to \$13,700.
- Public Works – Supplies shall be increased by \$500 from \$1,050 to \$1,550 for roundabout signs and office supplies. This shall be offset by a decrease in Public Works Contractual Services from \$54,500 to \$54,000.
- Street Department – Supplies shall be increased by \$84,000 from \$442,700 to \$526,700 for snow removal supplies, gasoline and diesel fuel. This shall be offset by a decrease in Street Department Personnel from \$766,248 to \$742,248 and a decrease in Street Department Contractual Services from \$185,800 to \$125,800.
- Cemetery – Contractual Services shall be increased by \$1,000 from \$4,000 to \$5,000 for rental of mini-excavators. This shall be offset by a decrease in Cemetery Personnel from \$55,831 to \$54,831.
- Street Lights – Contractual Services shall be increased by \$5,000 from \$7,500 to \$12,500 for street light repairs. This shall be offset by a decrease in Street Light Supplies from \$242,000 to \$237,000.
- Community Development – Personnel shall be increased by \$6,000 from \$155,068 to \$161,068 for the part-time landlord registration employee. This shall be offset by a decrease in Community Development Contractual Services from \$95,600 to \$89,600.
- Hearings Administration – Contractual Services shall be increased by \$1,000 from \$3,800 to \$4,800 for hearing administrator fees. This shall be offset by a decrease in Building Department Contractual Services from \$148,920 to \$147,920.
- Human Resources – Personnel shall be increased by \$3,000 from \$57,381 to \$60,381 for overtime. This shall be offset by a decrease in Human Resources Contractual Services from \$49,200 to \$46,200.
- Fire Pension Fund – Supplies shall be increased by \$1,000 from \$1,700 to \$2,700 for supplies and memberships. This shall be offset by a decrease in Fire Pension Fund Personnel from \$2,455,000 to \$2,454,000.
- Foreign Fire Insurance Fund – Contractual Services shall be increased by \$1,500 from \$3,000 to \$4,500 for training costs. This shall be offset by a decrease in Foreign Fire Insurance Fund Supplies from \$14,000 to \$12,500.
- Foreign Fire Insurance Fund – Capital Outlay shall be increased by \$9,000 from \$9,900 to \$18,900 for the purchase of a camera. This shall come from the reserves of the Foreign Fire Insurance Fund.
- Storm Water Fund – Personnel shall be increased by \$3,000 from \$49,120 to \$52,120 for overtime. This shall be offset by a decrease in Supplies from \$41,250 to \$38,250.
- Storm Water Fund – Contractual Services shall be increased by \$7,500 from \$3,500 to \$11,000 for engineering services. This shall be offset by a decrease in Supplies from \$38,250 to \$30,750.

Upon the second reading and no discussion, a roll call vote was taken to approve the motion for passage of the ordinance.

Yeas: Klemm, Boldt, Bush, DeVine, Endress, Brashaw, Koester and Crutchfield (8)

Nays: none

Ordinance #2014-14 was passed.

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2ND READING OF ORDINANCE #2014-15:

AN ORDINANCE TO SUPPLEMENT APPROPRIATION ORDINANCE FISCAL YEAR 2013-2014 FOR THE CITY OF FREEPORT, ILLINOIS (TRUST FUND HOMEBUYER GRANT)

The first reading was held on April 7, 2014. A motion to adopt was given by Alderperson Koester, seconded by Alderperson Klemm and the ordinance was automatically laid over to tonight's meeting. A memorandum from Community Development Specialist, Kim Ellingson regarding IHDA Trust Fund Homebuyer Program was provided with this ordinance. It provided the following; "The City of Freeport received \$562,000 from Illinois Housing Development Authority's Trust Fund. This Trust Fund Program will assist (approximately 20) a homebuyer with up to \$5,000 in down payment/closing costs and up to \$20,000 in rehabilitation of an unoccupied home within the City limits of Freeport, Illinois. Homebuyers must meet HUD's moderate to low-income guidelines for Stephenson County along with the ability to qualify for a loan through the local lenders. Upon the second reading and no discussion, a roll call vote was taken to approve the motion for passage of the ordinance.

Yeas: Klemm, Boldt, Bush, DeVine, Endress, Brashaw, Koester and Crutchfield (8)

Nays: none

Ordinance #2014-15 was passed.

2ND READING OF ORDINANCE NO. 2014-17:

AN ORDINANCE TO APPROVE THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF THE CITY OF FREEPORT, ILLINOIS (PAPER VERSION OF AUGUST 5, 2013 THROUGH JANUARY 13, 2014)

The first reading was held on April 7, 2014. A motion to adopt was given by Alderperson Boldt, seconded by Alderperson Koester and the ordinance was automatically laid over to tonight's meeting. Upon the second reading and no discussion, a roll call vote was taken to approve the motion for passage of the ordinance.

Yeas: Klemm, Boldt, Bush, DeVine, Endress, Brashaw, Koester and Crutchfield (8)

Nays: none

Ordinance #2014-17 was passed.

RESOLUTIONS

RESOLUTION #R-2014-26:

RESOLUTION TO ADOPT COBRA RATES EFFECTIVE AUGUST 1, 2014

Accountant Duane Price provided a written memorandum stating that Resolution R-2014-26 is to adopt amended Consolidated Omnibus Budget Reconciliation Act (COBRA) rates for the monthly premiums for the City's healthcare continuation coverage for participating former City employees and is to be effective August 1, 2014. The recommended monthly premium rates are as follows:

- For single coverage: \$795.02 which is an increase of 4.1%
- For single plus one coverage: \$1,852.74 which is an increase of 31.5%
- For family coverage: \$2,010.85 which is an increase of 4.4%
- For retiree's prescription single coverage: \$150.89 which is an increase of 6.4% and
- For retiree's prescription family coverage: \$350.85 which is a decrease of 3.3%

The resolution provided for the above stated monthly premiums to be effective August 1, 2014. Alderperson Klemm moved for approval of the resolution as presented, seconded by Alderperson Boldt.

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The motion prevailed by a roll call vote of:

Yeas: Klemm, Boldt, Bush, DeVine, Endress, and Crutchfield (6)

Nays: none

Abstention: Brashaw and Koester

Resolution R-2014-26 was approved.

RESOLUTION #R-2014-27:

RESOLUTION FOR THE AGREEMENT BETWEEN CITY OF FREEPORT AND FEHR GRAHAM FOR CONSTRUCTION ENGINEERING SERVICES (SECTION NO. 00-00-133-02 BT JANE ADDAMS TRAIL SECTION B)

City Engineer Gallagher stated that this is a resolution to approve an agreement between the City of Freeport and Fehr Graham for construction engineering services for the construction of the Jane Addams Trail – Section B in the City of Freeport and Stephenson County. City Engineer Gallagher stated that Fehr Graham performed the design engineering on the project and he would like them to do the inspection on the project as well. He stated that the Jane Addams Trail partners share in 20% of the costs of the project and the City of Freeport, Stephenson County and Freeport Park District will each pay two-sevenths (2/7) and the Village of Orangeville will pay one-seventh (1/7) of the local shared costs. This resolution appropriates \$132,829.37 for construction engineering services, construction staking and materials testing. This allotment is paid from Motor Fuel Tax funds. City Engineer Gallagher explained that in 2009 an amount of \$350,000 was appropriated for this project and with these costs the project is still within this appropriated amount. Because the City is the lead agency the full amount needs to be appropriated and the other partners will be invoiced accordingly. Alderperson Klemm moved for approval of the resolution as presented, seconded by Alderperson Boldt. The motion prevailed by a roll call vote of:

Yeas: Klemm, Boldt, Bush, DeVine, Endress, Brashaw, Koester and Crutchfield (8)

Nays: none

Resolution R-2014-27 was approved.

RESOLUTION #R-2014-28:

RESOLUTION APPROVING PLANS AND SPECIFICATIONS AS PROPOSED BY THE STATE OF ILLINOIS, DEPARTMENT OF TRANSPORTATION, FOR JOINT CITY-STATE MILLING AND RESURFACING OF ILLINOIS ROUTE 26, FAP ROUTE 316, STATE SECTION (1-CS & HB) RS, IN THE CITY OF FREEPORT, STEPHENSON COUNTY, ILLINOIS

City Engineer Gallagher stated that this is a resolution to approve the plans and specifications as proposed by the State Of Illinois, Department Of Transportation, for Joint City-State Milling And Resurfacing Of Illinois Route 26, FAP Route 316, State Section (1-CS & HB) RS, in the City Of Freeport, Stephenson County, Illinois. This resolution states that plans and specification as proposed by the State of Illinois, Department of Transportation for the milling and resurfacing of Illinois Route 26, FAP 316, State Section (1-CS & HB) RS, are hereby considered satisfactory and acceptable. City Engineer Gallagher explained that he has reviewed the plans and recommended concrete adjustments taking into consideration signal and detector loops. He also asked to have the use of rollers excluded and opted for use of lower vibration equipment. He stated this is necessary to lower the noise because of the construction hours previously approved by this council and to cut down on the vibrations caused by the rollers in order to minimize the effect rollers would have on our aging infrastructure under Route 26 (West Avenue). Alderperson Klemm

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moved for approval of the resolution as presented, seconded by Alderperson Endress. The motion prevailed by a roll call vote of:

Yeas: Klemm, Boldt, Bush, DeVine, Endress, Brashaw, Koester and Crutchfield (8)

Nays: none

Resolution R-2014-28 was approved.

RESOLUTION #R-2014-29:

RESOLUTION FOR THE AGREEMENT BETWEEN CITY OF FREEPORT AND ILLINOIS DEPARTMENT OF TRANSPORTATION FOR CONSTRUCTION AND PRELIMINARY AND CONSTRUCTION ENGINEERING FOR ILLINOIS ROUTE 26 FROM US BUSINESS 20 TO EMPIRE STREET (WEST AVENUE) (SEC. 14-00162-00-RS)

City Engineer Gallagher stated that this is a resolution to approve the agreement between City of Freeport and Illinois Department of Transportation for construction and preliminary and construction engineering for Illinois Route 26 from US Business 20 to Empire Street (West avenue) (Sec. 14-00162-00-RS). He stated this is a State of Illinois project and no money from the City of Freeport is involved in this project other than the manholes will need to be adjusted. City Engineer Gallagher stated the estimated amount of \$15,762.00 would be necessary from Water, Sanitary Sewer and/or Storm Sewer funds to pay its share of engineering and construction costs of this portion of the improvement. Alderperson Klemm moved for approval of the resolution as presented, seconded by Alderperson Endress. The motion prevailed by a roll call vote of:

Yeas: Klemm, Boldt, Bush, DeVine, Endress, Brashaw, Koester and Crutchfield (8)

Nays: none

Resolution R-2014-29 was approved.

RESOLUTION #R-2014-30:

RESOLUTION FOR THE AGREEMENT BETWEEN CITY OF FREEPORT AND MCCLURE ENGINEERING ASSOCIATES, INC. FOR PRELIMINARY ENGINEERING SERVICES (SECTION NO. 14-00161-00-RS FEDERAL STREET IMPROVEMENTS)

City Engineer Gallagher presented the resolution for the City of Freeport to enter into an agreement with McClure Engineering and the State of Illinois for preliminary engineering services for the rehabilitation of Lincoln Boulevard from Park Boulevard to Saxby Avenue and Whistler Avenue to IL Route 26; Harlem Avenue from Stephenson Street to Galena Avenue; and Stephenson Street from Cherry Avenue to Locust Avenue. The City of Freeport has submitted a Federal Project proposal to the Illinois Department of Transportation on January 8, 2014 requesting the use of Surface Transportation Urban Funds for construction which has a cost sharing formula of 80% Federal and 20% Local Funds. McClure Engineering will perform Preliminary Engineering for a not to exceed amount of \$73,400.00. The City of Freeport will retain the right to perform select services within the engineering agreement at no penalty or adjustment to the individual costs provided in the agreement. This resolution also appropriates the sum of \$73,400.00 or so much thereof as may be necessary from any money now or hereafter allotted to the City under the provisions of the Motor Fuel Tax Law, to pay for engineering costs of this improvement as provided in the agreement with McClure Engineering and the Illinois Department of Transportation. Alderperson Brashaw moved for approval of the resolution as presented, seconded by Alderperson Koester. The motion prevailed by a roll call vote of:

Yeas: Klemm, Boldt, Bush, DeVine, Endress, Brashaw, Koester and Crutchfield (8)

Nays: none

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Resolution R-2014-30 was approved.

RESOLUTION #R-2014-31:

RESOLUTION AUTHORIZING SUBMITTAL OF U.S. DEPARTMENT OF JUSTICE, BYRNE CRIMINAL JUSTICE INNOVATION GRANT

Interim Chief of Police Todd Barkalow presented a written memorandum which provided the following:

“The City of Freeport and the Freeport Police Department are applying for a Byrne Criminal Justice Innovation (BCJI) Grant through the U.S. Department of Justice. This grant program helps communities develop and implement place-based, community-oriented strategies to address targeted crime issues within a neighborhood as part of a broader neighborhood revitalization initiative. The grant targets “hot spots” of crime where a significant proportion of crime occurs as compared to the overall community.

“Other communities who have been awarded BCJI grants have implemented programs to reduce youth violence, tackle gang activity, interrupt the drug market, reintegrate former offenders, build neighborhood leadership capacity, decrease problems associated with blight and physical deterioration of homes, and more.

“The grant that we are applying for is a planning and implementation grant. The grant period is three years. During the planning phase, we will work with a research partner and community partners to study the crime and neighborhood issues and develop strategies specific to our issues in Freeport based on proven, evidenced-based programs that have yielded results in other communities. During the implementation phase, we will implement the programs developed in the planning phase.

“The types of benefits we expect to reap from this program include reductions in crime, neighborhood revitalization, blight reduction, and increased citizen involvement and leadership. The program relies heavily on cross-sector partnerships to work with the City and the Police Department to develop and implement programs. We are assembling those partnerships as part of the grant proposal process. The grant does not require a monetary match; however, we are matching some in-kind services (in the form of staff wages and benefits) as a pledge of commitment to the program.”

Chief Barkalow stated the City will apply for a grant in an amount of up to one million dollars and this grant has a commitment of the City of matching funds in the form of in-kind services in an amount up to \$30,000.00 for this grant. He stated there is a team working on this grant application and it will give the Police Department tools in the highest crime areas. He stated this is a very competitive grant and it is due by Mid-May. Alderperson Klemm moved for approval of the resolution as presented, seconded by Alderperson Bush. The motion prevailed by a roll call vote of:

Yeas: Klemm, Boldt, Bush, DeVine, Endress, Brashaw, Koester and Crutchfield (8)

Nays: none

Resolution R-2014-31 was approved.

OTHER

REPORTS OF DEPARTMENT HEADS

Community Development/City Engineer

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Request For Approval Of Acceptance Of Bids Of The 2014 MFT Micro-Surfacing Project Barring Any Bid Protest In The Eight (8) Calendar Days Following The Bid Opening, As Allowed By IDOT

City Engineer Gallagher provided a written recommendation for the 2014 Micro-surfacing Bid Opening to Mayor Gitz with a copy to the council members. On April 17th the City of Freeport held a bid opening for this year's Micro-surfacing Program. The four (4) bids received were submitted by Micro surfacing Contractors, A.C. Pavement Striping Co., Missouri Petroleum Products, and Struck & Irwin Paving, Inc. The apparent low bid was submitted by Struck & Irwin Paving, Inc. out of DeForest, WI for the amount of \$109,417.75. The following was noted by the Illinois Department of Transportation (IDOT) prior to bidding: Due to the possibility of a bid complaint for your agency's project, as it relates to the "Apprentice or Training Program Certification," the department will not concur with the award of any contract until the eight calendar day following the letting; therefore, the local authority shall not proceed with the award for eight (8) calendar days. The City of Freeport Purchasing Policy Section 1.9, regarding contracts greater than \$50,000.00, requires "Participation in the apprenticeship and training program approved and registered with the United States Department of Labor's Bureau of Apprenticeship and Training." Struck & Irwin Paving, Inc. has requested that Council waive this requirement, as they are an approved registered agency through the State of Wisconsin with the U.S Department of Labor, which is not recognized by the State of Illinois. Based on the requirements of our purchasing policy, it is my recommendation to award contract 14-00000-03-GM to A.C. Pavement Striping Co., for \$117,975.325 barring any bid protest in the eight (8) calendar days following the bid opening, as allowed by IDOT.

Copies of the final bid tab were attached to the memorandum and placed on the City website. Alderperson Brashaw moved for acceptance of the contract 14-00000-03-GM to A.C. Pavement Striping Co., for \$117,975.325 barring any bid protest in the eight (8) calendar days following the bid opening, as allowed by IDOT. This motion was seconded by Alderperson Klemm. The motion prevailed by a roll call vote of:

Yeas: Klemm, Boldt, Bush, DeVine, Endress, Brashaw, Koester and Crutchfield (8)

Nays: none

Request For Approval Of Acceptance Of Bids Of The Two Lowest Bids For 2014 Mowing Services

City Engineer Gallagher presented the following provided in his written memorandum dated April 16, 2014: On April 10th the City of Freeport held a bid opening for lawn mowing services for properties in violation of City of Freeport Codified Ordinances Chapter 694 – Weeds and Grass. The three (3) bids received were submitted by Ryan M. Shirley, Precision Landscape, Inc. and T&L Preservation Services, LLC. The apparent low bid was submitted by Ryan M. Shirley at \$15 per hour, per person. Due to a high volume of violations at the start of last year's mowing season, City Council approved the two (2) lowest bids, Ryan M. Shirley and T&L Preservation Services. After a lack of compliance with our mowing requirements, Mr. Shirley was no longer contacted and the remaining work was completed by T&L Preservation with exceptional response. Mr. Shirley indicated in his 2014 bid packet that he now has a better understanding of the expectations required by the City of Freeport. Based upon the lack of compliance with the mowing services provided by the low bidder in 2013, it is my recommendation to award the 2014 mowing services to T&L Preservation Services, LLC at a price of \$23 per hour, per person. City Engineer Gallagher recommends acceptance of the two (2) lowest bids, with T&L Preservation Services being the primary mowing contractor and Ryan M. Shirley being a secondary. Copies of the final bid tab were attached and placed on the City website. Alderperson Klemm moved for acceptance of the recommendation of Engineer Gallagher with the T & L Preservation being primary and

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Mr. Shirley being secondary. This motion was seconded by Alderperson Bush. The motion prevailed by a roll call vote of:

Yeas: Klemm, Boldt, Bush, DeVine, Endress, Brashaw, Koester and Crutchfield (8)

Nays: none

City Engineer Gallagher provided that the Crack Sealing pre-construction meetings were completed last week and this project should be starting soon. He provided an update on the Rental Property Registration and the online link will be set tomorrow on the City of Freeport website. He stated there have been concerns or issues about the postal address not matching our records and they need to work through this process manually. He stated that in addition to the credit card option for the fee payment the registrant would have the option of paying with Pay-Pal.

City Engineer Gallagher stated he provided to council the 2014 MFT Micro-surfacing Program listing so that there is a break out of streets (total of nineteen City blocks) for the project to be completed this year with a total cost of \$152,512.50 and if council members have any questions, they should contact him.

Finance Department

City Accountant Duane Price provided that there will be special Committee of the Whole meeting for discussion of the 2014-2015 budget and he will have a packet for the council members. The first section of the budget up for discussion will be Public Safety including both the Fire and Police Departments and the other departments will follow. Accountant Price stated he is working on breaking out for each department the Capital Equipment Improvement Plan as forecasted for future years for presentation with the budget.

Public Works

Public Works Director Tom Dole stated the crew has been working on limb pick up ever since the wind storm on April 12, 2014. He discouraged residents of placing any limbs other than storm damage onto the right of ways. His crews also assisted "Freeport In Action" with a cleanup of the sidewalk areas in Downtown Freeport on April 19, 2014. The Street Department will be working in front of the micro-surfacing project to fill in potholes to prepare the surface for the project. He stated they have a lot of preliminary work to do before that project gets underway.

Director Dole stated that he has been notified that 40 to 50 bulbs in downtown Freeport need replacing and he will have crews working on that issue. Discussion was held about updating the lights to LED if council approves the additional expense in the budget. City Engineer Gallagher stated that ComEd has plans for updating bulbs to LED but it will not be until 2015. He noted that there are grants for which the City may apply for funding assistance. He recommended a test block be done first (possibly on Stephenson) before proceeding with LED bulbs in entire downtown area to make sure that it provides the desired outcome.

Library

Freeport Public Library Director was present and had no report.

Fire

Fire Chief Scott Miller was present and had no report.

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Police

Interim Chief of Police Todd Barkalow stated his department is gearing up for summer weather by working on plans and strategies with the command staff to keep the optimal number of patrol officers on the street. They have plans to bring back the bike patrols. He stated they are preparing for prom season as well which will be the first week of May. Chief Barkalow reported that the new LiveScan fingerprinting machine has been ordered so it is currently being built and will be a couple months before it is functional.

Water and Sewer

Water and Sewer Director Tom Glendenning reported that the 150 HP booster had been installed at the Willow well. This will provide a much needed assistance as the staff gears up to bring the Burchard tank online. He stated they have been working to calibrate the hydraulic model to prepare for firing up the tank.

MAYOR'S REPORT

Mayor Gitz provided that last week Governor Quinn announced a \$1.5 million trail grant to help add to the Pecatonica Prairie Path. The grant will be used towards extending the Pecatonica Trail Path to link up with an existing trail that extends from Rockford to the Winnebago County line. He stated the trail system is a part of the Grand Illinois Trail, eventually linking the Mississippi River to the suburbs of Chicago. At this time the funds will be used to take the Pecatonica Prairie Path out of downtown Freeport towards the bypass of US Route 20.

Mayor Gitz stated he and staff members continue their work on the budget and will be preparing for their presentations at the special meeting of the Committee of the Whole the fourth Monday of April.

Mayor Gitz stated that staff members have been working on reviewing the corridors along Galena Avenue and West Street and putting together an inventory of possible maintenance and demolition issues.

Mayor Gitz stated that he is working on interviewing for the Police Chief, the Finance Director, and the Mayoral Assistant.

He is currently working on publishing the Annual Report and is working on a refinement to hold down publication costs. This may involve sending postcards which would refer residents to the City of Freeport website where the annual report can be downloaded or viewed. He feels this is a more cost effective way to proceed and will have more information on this projects in upcoming weeks.

Mayor Gitz stated he will be talking to council members about a lobbyist to assist with procuring funding for a possible US 20 expansion project.

NEW BUSINESS/COUNCIL ANNOUNCEMENTS

Council members were provided an opportunity to discuss matters of public concern or to make announcements for their wards.

- Alderperson Brashaw spoke about outstanding volunteerism which was organized on April 19th to clean the downtown area. This was organized by "Freeport In Action" group and it was originally scheduled on April 12th but it was rained out. She stated the organizers were joined by a couple

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hundred volunteers working on cleaning up dirt and debris on Stephenson, Main, Exchange and the downtown streets.

- Alderperson Koester reminded drivers about the importance of motorcycle safety and stated that ABATE has a display at the Visitors Center.
- Alderperson Klemm congratulated the “Freeport In Action” on the great job they did in their clean-up efforts. He noted that the “Madmen” group will be working on Wednesday to clean the corridors. They will also have a group of Highland Community College students helping them. They will also have assistance of Bocker Auto Group who will provide pick-up trucks to move crews. Alderperson Klemm cautioned joggers and walkers and about the importance of wearing light colored clothing and light reflective striping.
- Alderperson Boldt asked for an update on the Tutty’s Crossing Boat Ramp. City Engineer Gallagher stated that because of the duties he took on in Community Development to assist upon the departure of Director Griswold, this project therefore was pushed back but he already has the specifications drawn up so he is hoping for mid-summer to have this project moving forward.

PUBLIC COMMENTS AGENDA OR NON-AGENDA ITEMS

Doug Wilkin, 902 S. 16th Avenue, Freeport Illinois, asked where the administration was in the process for the roof repairs allocated for the old City Hall building and the Carnegie Library. He stated that he knows that when the Mayor came into office this was going to be a priority.

Tom Teich, 653 Jefferson Street, Freeport Illinois, stated that he will attend a prom dance at the 4 Seasons Bowling Center.

EXECUTIVE SESSION (CLOSED SESSION)

Per 5 ILCS 120/2 2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

At 7:43 pm, Alderperson Koester made a motion to enter Executive Session (closed session), seconded by Alderperson Brashaw. The motion prevailed by a roll call vote of: Yeas: Klemm, Boldt, Bush, DeVine, Endress, Brashaw, Koester and Crutchfield (8)

Nays: none

At 7:52 pm, Alderperson Brashaw moved to return from Executive Session (closed session), seconded by Alderperson Brashaw. The motion prevailed by a roll call vote of: Yeas: Klemm, Boldt, Bush, DeVine, Endress, Brashaw, Koester and Crutchfield (8)

Nays: none

Seeing no other business to come before this council, Mayor Gitz asked for a motion for adjournment. Upon motion duly made and seconded, the meeting was adjourned at 7:53 p.m.

s/ Meg Zuravel

Meg Zuravel, City Clerk