



City Council

City Council Chambers ♦ 524 West Stephenson Street ♦ Freeport, IL 61032

MINUTES REGULAR MEETING Monday, April 7, 2014

CALL TO ORDER

The regular meeting of the Freeport, Illinois, City Council was called to order in council chambers by Mayor James L. Gitz with a quorum being present at 6:00 p.m. on Monday, April 7, 2014.

ROLL CALL

Present on roll call: Mayor Gitz and council members Tom Klemm, Shawn Boldt, Ronnie Bush, Jennie DeVine, Dennis Endress, Sally Brashaw, Michael Koester and Andrew Crutchfield (8). Corporation Counsel Sarah Griffin was present.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Alderperson Bush.

APPROVAL OF AGENDA

Alderperson Koester moved for approval of the agenda as presented, seconded by Alderperson Endress. Motion prevailed by voice vote without dissent.

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Alderperson DeVine moved for approval of the minutes of the regular meeting held on March 17, 2014 and the special meeting held on March 10, 2014, seconded by Alderperson Brashaw. Motion prevailed by voice vote without dissent.

PUBLIC COMMENTS – AGENDA ITEMS

There was no one signed in the sheet for public comments on agenda items.

PROCLAMATION REGARDING JUNE 16 THROUGH JUNE 22, 2014 AS UNION DAIRY WEEK

Jodi Miller, manager and co-owner of the Union Dairy read aloud a proclamation regarding June 16th to June 22nd, 2014 as Union Dairy Week. Jodi Miller explained the events to take place to celebrate the 100th anniversary of the Union Dairy (founded in 1914) including a car show, bands, a visit from Abe Lincoln, family fun day, and alumni ice cream scooping. Mayor Gitz spoke importance of the Union Dairy to the City of Freeport and provided on behalf of the council their appreciation for their long and distinguished history in our community. The proclamation explained that Freeport's Union Dairy connects the Lincoln-Douglas Debate Site through the East Douglas Street corridor to the Pecatonica River, thus providing a gateway to all the exciting changes happening with the Jane Addams Trail connection, Tutty's Crossing and the Amtrak train station.

CONSENT AGENDA - [*Consent Agenda PDF*](#)

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The following items were presented on the Consent Agenda in the council packet and Mayor Gitz read the listed items into the record

A. Approval to receive and place on file:

1) Community Development Report on Activities for March 2014 including building permits, electrical, HVAC, Plumbing and Sign Permits

2) Fire Department Report of Activities for February 2014

B. Approval of Motor Fuel Tax Fund Bills Payable (MFT-0040) --- \$98,875.92

C. Approval of Water and Sewer Bills Payable (Register #117, 123, 124, 126) --- \$259,063.24

D. Approval of Payroll for pay period ending March 22, 2014 --- \$393,088.84

E. Approval of Finance Bills Payable (Registers #113, 114, 115, 116, 118, 119, 120, 121, 122, 125, 127, 128) --- \$1,315,738.21

Aldersperson Brashaw moved for approval of the consent agenda as presented, seconded by Aldersperson Koester. The motion prevailed by a roll call vote of;

Yeas: Klemm, Boldt, Bush, DeVine, Endress, Brashaw, Koester and Crutchfield (8)

Nays: none

The consent agenda items were approved.

APPOINTMENT/REAPPOINTMENT – [*view appt*](#)

Aldersperson Klemm made a motion to accept an appointment of Shelly Griswold to the Airport Commission effective immediately through November 30, 2018, seconded by Aldersperson DeVine. Motion prevailed by a roll call vote of:

Yeas: Klemm, Boldt, Bush, DeVine, Endress, Brashaw, Koester and Crutchfield (8)

Nays: none

Aldersperson Klemm made a motion to accept the reappointment of Robert Smith to the Police Pension Fund Board of Trustees effective immediately through April 30, 2016, seconded by Aldersperson Endress. Motion prevailed by a roll call vote of:

Yeas: Klemm, Boldt, Bush, DeVine, Endress, Brashaw, Koester and Crutchfield (8)

Nays: none

ORDINANCES – SECOND READING

2ND READING OF ORDINANCE #2014-12:

AN ORDINANCE AMENDING THE BOUNDARIES OF THE JOINT CITY OF FREEPORT – COUNTY OF STEPHENSON CERTIFIED ENTERPRISE ZONE OF THE CODIFIED ORDINANCES FOR THE CITY OF FREEPORT, ILLINOIS

This ordinance amends the Enterprise Zone to allow and assist Prairie Ridge of Galena, LLC to add approximately 7.18 acres (more or less) to the current Enterprise Zone boundaries. The first reading was held on March 17, 2014. A motion to adopt was given by Aldersperson Klemm, seconded by Aldersperson Crutchfield and the ordinance was automatically laid over to tonight's meeting.

The ordinance includes that the Freeport/Stephenson County Enterprise Zone Committee has requested that the City of Freeport, the County of Stephenson, the County of Jo Daviess, and the Village of Hanover consider the expansion of the said Enterprise Zone by 7.18 acres, more or less, of contiguous territory.

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The State of Illinois Department of Commerce and Economic Opportunity (DCEO) has agreed to expand the total size of the Enterprise Zone from its current 10.2799 square miles to 10.2911 square miles if the proposed expansions are granted by the Stephenson County Board, the Freeport City Council, the Jo Daviess County Board, and the Hanover Village Board. The expansion of the Enterprise Zone will allow and assist Prairie Ridge of Galena, LLC as formed by a local group of investors who are seeking to develop a Senior Living Facility. Prairie Ridge is a for-profit, Limited Liability Corporation. The expansion of the Enterprise Zone will allow Prairie Ridge to build, own and operate a Senior Living Community. The Senior Living Community would consist of 60 independent living apartments with full services, including all utilities, meals and access to additional services including those provided at the Midwest Medical Center. Prairie Ridge would make initial investments of approximately sixteen million dollars (\$16,000,000) including land, construction and equipment costs. Prairie Ridge anticipates constructing a three level, multi-unit facility consisting of approximately 73,000 square feet. Construction, would begin if the boundaries of the Enterprise Zone was approved, in early 2014. The facility is expected to create 12 full time equivalent positions, with an annual payroll of four-hundred-fifty thousand dollars (\$450,000) or more per year. Prairie Ridge anticipates 50 to 100 prevailing wage construction jobs during construction phase of the project. This Senior Living Facility will add approximately 7.18 acres, MOL, to the current Enterprise Zone boundaries. Upon the second reading and no discussion, a roll call vote was taken to approve the motion for passage of the ordinance.

Yeas: Klemm, Boldt, Bush, DeVine, Endress, Brashaw, Koester and Crutchfield (8)

Nays: none

Ordinance #2014-12 was passed.

ORDINANCES – FIRST READING

1ST READING OF ORDINANCE #2014-14:

AN ORDINANCE TO AMEND AND ADJUST THE APPROPRIATION ORDINANCE FISCAL YEAR 2013-2014 FOR THE CITY OF FREEPORT, ILLINOIS

Accountant Price presented the ordinance stating that each year at this time the appropriation ordinance needs to be adjusted to shift appropriated funds from one line item to another in line with what has happened in the department. This ordinance provides for the adjustments known at this time. By the time of the second reading, Accountant Price stated that he may have to make additional adjustments but these are the items that need to be made at this time. Included in the ordinance was the following excerpt:

Section 1. That the below listed Appropriation in the Annual Appropriation Ordinance of the City of Freeport for Fiscal Year beginning on May 1, 2013 and ending on April 30, 2014, commonly known as City of Freeport Ordinance No. 2013-30 is hereby amended as follows:

A. Commissions – Contractual Services shall be increased by \$3,500 from \$15,500 to \$19,000 for testing for police and fire applicants. This shall be offset by a decrease in City Council Contractual Services from \$14,000 to \$12,500 and a decrease in City Council Capital Outlay from \$4,000 to \$2,000.

B. Mayor's Office – Personnel shall be increased by \$2,400 from \$132,205 to \$134,605 for a temporary employee. This shall be offset by a decrease in Mayor's Office Contractual Services from \$16,100 to \$13,700.

C. Public Works – Supplies shall be increased by \$500 from \$1,050 to \$1,550 for roundabout signs and office supplies. This shall be offset by a decrease in Public Works Contractual Services from \$54,500 to \$54,000.

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D. Street Department – Supplies shall be increased by \$84,000 from \$442,700 to \$526,700 for snow removal supplies, gasoline and diesel fuel. This shall be offset by a decrease in Street Department Personnel from \$766,248 to \$742,248 and a decrease in Street Department Contractual Services from \$185,800 to \$125,800.

E. Cemetery – Contractual Services shall be increased by \$1,000 from \$4,000 to \$5,000 for rental of mini-excavators. This shall be offset by a decrease in Cemetery Personnel from \$55,831 to \$54,831.

F. Street Lights – Contractual Services shall be increased by \$5,000 from \$7,500 to \$12,500 for street light repairs. This shall be offset by a decrease in Street Light Supplies from \$242,000 to \$237,000.

G. Community Development – Personnel shall be increased by \$6,000 from \$155,068 to \$161,068 for the part-time landlord registration employee. This shall be offset by a decrease in Community Development Contractual Services from \$95,600 to \$89,600.

H. Hearings Administration – Contractual Services shall be increased by \$1,000 from \$3,800 to \$4,800 for hearing administrator fees. This shall be offset by a decrease in Building Department Contractual Services from \$148,920 to \$147,920.

I. Human Resources – Personnel shall be increased by \$3,000 from \$57,381 to \$60,381 for overtime. This shall be offset by a decrease in Human Resources Contractual Services from \$49,200 to \$46,200.

J. Fire Pension Fund – Supplies shall be increased by \$1,000 from \$1,700 to \$2,700 for supplies and memberships. This shall be offset by a decrease in Fire Pension Fund Personnel from \$2,455,000 to \$2,454,000.

K. Foreign Fire Insurance Fund – Contractual Services shall be increased by \$1,500 from \$3,000 to \$4,500 for training costs. This shall be offset by a decrease in Foreign Fire Insurance Fund Supplies from \$14,000 to \$12,500.

L. Foreign Fire Insurance Fund – Capital Outlay shall be increased by \$9,000 from \$9,900 to \$18,900 for the purchase of a camera. This shall come from the reserves of the Foreign Fire Insurance Fund.

M. Storm Water Fund – Personnel shall be increased by \$3,000 from \$49,120 to \$52,120 for overtime. This shall be offset by a decrease in Supplies from \$41,250 to \$38,250.

N. Storm Water Fund – Contractual Services shall be increased by \$7,500 from \$3,500 to \$11,000 for engineering services. This shall be offset by a decrease in Supplies from \$38,250 to \$30,750.

Alderspersion Klemm made a motion to move the ordinance to the floor for passage, seconded by Alderspersion Bush. The ordinance was automatically laid over to the next council meeting.

1ST READING OF ORDINANCE #2014-15:

AN ORDINANCE TO SUPPLEMENT APPROPRIATION ORDINANCE FISCAL YEAR 2013-2014 FOR THE CITY OF FREEPORT, ILLINOIS (TRUST FUND HOMEBUYER GRANT)

City Clerk Zuravel read aloud a memorandum from Community Development Specialist, Kim Ellingson regarding IHDA Trust Fund Homebuyer Program stating; “The City of Freeport received \$562,000 from Illinois Housing Development Authority’s Trust Fund. This Trust Fund Program will assist (approximately 20) a homebuyer with up to \$5,000 in down payment/closing costs and up to \$20,000 in rehabilitation of an unoccupied home within the City limits of Freeport, Illinois. Homebuyers must meet HUD’s moderate to low-income guidelines for Stephenson County along with the ability to qualify for a loan through the local lenders. Accountant Duane Price presented the ordinance to supplement the Appropriation Ordinance for Fiscal Year 2013-2014 and stated it provides that during Fiscal Year 2013-2014 the City of Freeport unexpectedly received additional revenue from grant proceeds for the Trust Fund Homebuyer Grant in the amount of five hundred sixty-two thousand dollars (\$562,000.00) for assistance for low income home purchases and this amends the appropriations for this same amount.”

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Accountant Price stated that this was the only grant received that was not anticipated so the appropriation ordinance will need to be supplemented. Alderperson Koester made a motion to move the ordinance to the floor for passage, seconded by Alderperson Klemm. The ordinance was automatically laid over to the next meeting.

1ST READING OF ORDINANCE #2014-16:

AN ORDINANCE TO SUPPLEMENT THE APPROPRIATION ORDINANCE FISCAL YEAR 2013-2014 FOR THE CITY OF FREEPORT, ILLINOIS (POLICE DEPARTMENT – LIVESCAN)

Presented by Accountant Duane Price and supplemented by the documents provided under Department Head Reports – Police Department

Accountant Price presented the ordinance which would supplement the Appropriation Ordinance for fiscal year 2013-2014 if the council so chooses to purchase a new Livescan machine for the Freeport Police Department by increasing Police Department line item 01-51-799 (Capital Machinery and Equipment) by \$35,000 from \$22,000 to \$57,000. Accountant Price explained this amount will be offset by a decrease in the general fund balance.

Chief of Police Todd Barkalow presented that last week the Police Department's Identix TouchPrint 3500 failed and based on the opinion of technical support it is soon to be obsolete. His written memorandum dated April 3, 2014, addressed to Mayor Gitz and the council provided the following, "Our current machine is eight years old, the PC inside is running Windows XP and Microsoft has announced that it will be ending support for this operating system on April 8th 2014. The scanner is the portion the the machine in which the prints are rolled. Cost estimates to repair the scanner were approximately \$2,500.00 and this would only be warranted for 90 days. We currently do not have a maintenance agreement in place and cannot implement one until that machine is repaired. The cost for a technician to come out will be \$500-\$600. Once repaired, the system would then need to be certified at a cost of approximately \$800, before a maintenance agreement is granted. The cost estimate for a maintenance agreement would be \$3,000.00 for one year, and then it would also need an upgrade on the PC (Windows 8) for an estimated cost of \$5,500.00. Adding this all up comes to a total estimated repair cost of \$12,400. The issue is that aside from a new PC our staff would still be working with an out-of-date machine that is near its maintenance longevity in 2016. This is expensive and we have no guarantee that in a year or two, we might be in this same situation.

"Deputy Chief Drehoble spoke with Mike Yefsky of CIS, our current CAD vender, and learned that CIS has an interface in the testing phase for a TouchPrint 5500/5600 with the Rochelle, Illinois Police Department. Since an interface is currently being developed for them, it would enable us to remain with our current vendor should a new TouchPrint system be purchased without having to pay CIS for developing an interface for a new Livescan device. Deputy Drehoble has been in contact with Gary Newlin of L1Biometrics/Morphotrust. Mr. Newlin has put together two quotes as follows:

- 1) TouchPrint 5500 which will be the updated model of our current system. The price for the next 90 days will be \$23,455 with an annual maintenance fee of \$3,000.00 per year
- 2) TouchPrint 5600 and this machine will allow for the taking of a flat palm print. The cost is \$31,335 and annual maintenance will be approximately \$4000.

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“With either of these new machines, it would allow the Police Department to set up additional cost centers for fee applicants, such a concealed carry permits. We will also be able to attach photos of applicants and arrested persons into the record.”

Chief Barkalow stated it his recommendation for the Freeport Police Department to purchase the TouchPrint 5600 at a cost of \$31,335 and to place into the budget \$4,000 per year for annual maintenance fees.

Aldersperson Klemm made a motion to move the ordinance to the floor for passage and recommend purchase of the better machine, seconded by Aldersperson Crutchfield. Mayor Gitz clarified that the motion was for approval of the ordinance to supplement the appropriation ordinance for this fiscal year and the recommended purchase would be later in the meeting. Aldersperson Klemm and Aldersperson Crutchfield were in concurrence with the clarification of the motion.

Discussion was held that the machine needs to be built and it would take 30 to 45 days for it to be completed. Discussion was held as to whether there is a Livescan machine that it more expensive than this model and Chief Barkalow stated yes but he did not recommend moving to this more expensive model. Chief Barkalow explained that the 5600 Livescan machine can be used for palm prints and allows for costs centers to be set up. This would allow for concealed carry prints and the department could charge a fee for that which would then recoup some of the costs. He stated they would also use the machine to fingerprint all the solicitors.

Aldersperson Klemm made a motion to suspend the rules for passage of the ordinance this evening, seconded by Aldersperson Endress. The motion suspension of the rules prevailed by a roll call of;
Yeas: Klemm, Boldt, Bush, DeVine, Endress, Brashaw, Koester and Crutchfield (8)
Nays: none

Mayor Gitz stated the ordinance on the floor is to appropriate the funds for the Livescan machine and later in the meeting there will need to be the motion for the purchase. Upon no further discussion the ordinance prevailed by a roll call vote of:
Yeas: Klemm, Boldt, Bush, DeVine, Endress, Brashaw, Koester and Crutchfield (8)
Nays: none
Ordinance #2014-16 was passed.

1ST READING OF ORDINANCE NO. 2014-17:

AN ORDINANCE TO APPROVE THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF THE CITY OF FREEPORT, ILLINOIS (PAPER VERSION OF AUGUST 5, 2013 THROUGH JANUARY 13, 2014)

Corporation Counsel Griffin presented the ordinance stating that these are ordinances from August 5, 2013 through January 13, 2014 and they have now been incorporated into the paper version of the Codified Ordinances. This is done so they conform to the classification and number system contained in the books. She stated this is a housekeeping matter which is presented twice per year. Aldersperson Boldt moved for approval of the ordinance as presented, seconded by Aldersperson Koester. The ordinance was automatically laid over to the next meeting.

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RESOLUTIONS

RESOLUTION #R-2014-22:

RESOLUTION FOR THE MAY 1, 2014 CONTRACT FOR THE CITY'S HEALTHCARE COVERAGE (SELF-FUNDED NIHP)

Accountant Duane Price presented the resolution stating that this is an exercise every year and stated he provided a brief memorandum about this. The memorandum stated that on the agenda for the April 7th council meeting is the resolution for the May 1, 2014 contract for the City's healthcare coverage. This renewal is done every year in April. The plan remains the same as last year and the recommended third party administrator will continue to be Northern Illinois Health Plan. The only change is the reinsurance carrier. Stephen Lafferty from Lafferty Insurance collected the reinsurance proposals, evaluated them and is recommending that we change carriers to Oxford. Accountant Duane Price also provided to council a spreadsheet showing the proposals which includes the details of the plan and the costs for each proposal. The Oxford proposal was recommended by Accountant Duane Price and Mayor Gitz.

Resolution #2014-22 provided: "Whereas, pursuant to Resolution No. R-93-33 passed by this City Council on July 7, 1993, the City of Freeport established a self-funded medical plan to provide benefits at the lowest possible long term cost; and whereas, the City Council has determined that the City healthcare plan remain self-funded and that the City enter into a contract with the Northern Illinois Health Plan for its TPA administration for a PPO with NIHP/ECHO2; and enter into a contract with Oxford Street Associates, LLC as our reinsurance carrier on a 24/12 specific \$90,000.00 contract basis, with a \$60,000.00 aggregating specific and 12/12 aggregate contract basis with a \$3,503,713.00 attachment point to contain its healthcare costs and a total possible exposure of \$3,941,153.00 through April 30, 2015, with TPA administration for vision and dental coverage for the employees to be continued.

"NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, ILLINOIS that the Mayor is hereby authorized to execute an agreement with the Northern Illinois Health Plan for TPA administration for a PPO contract with NIHP/ECHO2 and Oxford Street Associates, LLC for reinsurance coverage, and that coverages and policies in relation thereto be consistent with the preamble hereto and the Mayor and City Clerk, on behalf of the City are hereby authorized to execute such documents as are necessary for the carrying out of this Resolution."

Aldersperson Klemm moved for approval of the resolution as presented, seconded by Aldersperson Boldt. The motion prevailed by a roll call of;

Yeas: Klemm, Boldt, Bush, DeVine, Endress, Brashaw, Koester and Crutchfield (8)

Nays: none

Resolution #R-2014-22 was approved.

RESOLUTION #R-2014-23:

RESOLUTION AUTHORIZING THE CEDING OF VOLUME BOND CAP AUTHORITY (PRIVATE ACTIVITY BONDS)

City Engineer Gallagher presented that in the previous years the City of Freeport has ceded its volume bond as issued by the State of Illinois to the Quad Cities Regional Economic Development Authority (QCREDAs) and chooses to do so again this year. He stated that the amount of the 2014 private activity volume bonding cap which is \$2,518,500.00 and can be used to support local projects because the city is a

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member of QCREDA. He stated that NIDA executive director is on the board. City Engineer Gallagher noted a correction to the exhibit A in the regarding section to the maximum principal amount of \$2,518,500.00. Discussion was held as to whether these bonds could be used for the intermodal train station and Mayor Gitz stated the most of the train stations are being financed by capital appropriations. He stated that in the staff meeting this morning it was discussed exploring the possibility of the use of these bonds for the intermodal train station. Alderperson Klemm moved for approval of the resolution as presented, seconded by Alderperson Brashaw. The motion prevailed by a roll call of;
Yeas: Klemm, Boldt, Bush, DeVine, Endress, Brashaw, Koester and Crutchfield (8)
Nays: none
Resolution #R-2014-23 was approved.

RESOLUTION #R-2014-24:

RESOLUTION TO AUTHORIZE RENEWAL OF AGREEMENT FOR CONSULTING SERVICES BETWEEN THE CITY OF FREEPORT AND ROCK RIVER ENERGY SERVICES FOR THE AGGREGATION OF ELECTRICITY PROGRAM

WHEREAS, on July 18, 2011, the City Council of the City of Freeport passed Ordinance No. 2011-41 providing for the Submission to the Electors of the City of Freeport, Stephenson County, Illinois the Question “Shall the City of Freeport have the authority to arrange for the supply of electricity for its residential and small commercial retail customers who have not opted out of such program?”; and

WHEREAS, the citizens of the City of Freeport voted at the Consolidated Election held on Tuesday, March 20, 2012, in favor of such proposition; and

WHEREAS, that this City Council authorized an agreement for services for the Aggregation of Electricity Program on April 16, 2012 with Rock River Energy Services (RRES) to provide consulting services to the City in arranging for the supply of electricity; and

WHEREAS, it is again time to seek RFP’s for electricity suppliers and such original contract with RRES expires with the original supplier contract and is in need of renewal.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, ILLINOIS

Section 1. The City Council hereby finds and determines that the representations contained in the preamble of this Ordinance to be true and correct, and hereby incorporates them by reference as if fully set forth at this place.

Section 2. The Corporate Authorities hereby authorize the Mayor and City Clerk of the City of Freeport, to sign on behalf of the City of Freeport an amendment to said Agreement extending same for three (3) one year periods, with a six (6) month termination notice, and to sign any other document necessary or convenient to fulfill the intent of this Resolution, including authority to approve and enter into an agreement with the Electrical Supplier, due to the time sensitive nature of the type of pricing in that industry.

Section 3. That the provisions of this Resolution are severable and if any court of competent jurisdiction shall declare any portion of this Resolution to be invalid or unenforceable, said decision shall not affect any portion of this Resolution, other than the part declared invalid or unenforceable. The City

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Council hereby declares that it would have enacted this Resolution even with the invalid or unenforceable portion deleted.

Section 4. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Section 5. That this Resolution is expressly adopted pursuant to the Home Rule authority of the City of Freeport under Section 6(a) of Article VII of the Illinois Constitution of 1970, and that all Resolutions or motions in conflict with this Resolution are repealed insofar as they conflict.

Section 6. That any resolution or motion in conflict with this Resolution is hereby repealed insofar as it conflicts with this Resolution.

Mayor Gitz presented the resolution by stating that a couple of weeks ago a representative from Rock River Energy Services, Mr. Mike Mudge, made a presentation to the council regarding the upcoming expiring consulting agreement. He stated this is necessary so that Rock River Energy can assist with acquiring bids. He stated this also authorizes the Mayor to sign upon the bidding process. Corporation Counsel Sarah Griffin stated the fees for the electric aggregation consultant are paid from the provider and not the city. Alderperson Klemm moved for approval of the resolution as presented, seconded by Alderperson Koester. The motion prevailed by a roll call of;

Yeas: Klemm, Boldt, Bush, DeVine, Endress, Brashaw, Koester and Crutchfield (8)

Nays: none

Resolution #R-2014-24 was approved.

OTHER

REPORTS OF DEPARTMENT HEADS

Community Development/City Engineer

City Engineer Gallagher stated that at the next council meeting he will have a Construction Engineering Services Agreement for the Jane Addams Trail project to bring the trail into downtown Freeport at Tutty's Crossing. He will also have an IDOT intergovernmental agreement for the resurfacing of Illinois Route 26 from US Business 20 (Galena Avenue) to Empire Street. City Engineer Gallagher stated he will also need to have a resolution for an agreement for the design of street improvements for 2015 using the Surface Transportation Urban (STU) funds. He will also have mowing bid proposals and the micro-surfacing bids to present for recommendation for approval by council. He spoke about oversee the clean-up around the roundabout area because there seems to be debris left over from winter or accidents in the area. City Engineer Gallagher noted that crews will be working on landscaping the roundabout area.

City Engineer Gallagher provided an update on the Rental Property Registration and stated the department has made progress and he is pleased with the work Heather Lancaster and Mike Lehmann have done answering questions and assisting people to register. They will be in the process of testing the on-line registration and are working with the vendors to have the credit card portion which is vital to the on-line registration up and running smoothly.

Alderperson Crutchfield asked if there could be a monument placed in the center of the roundabout. City Engineer Gallagher would entertain suggestions but would hesitate putting in anything that would need to be read so that drivers are not distracted or something that was too large to hinder safety in the area. City

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Engineer Gallagher stated that per the agreement there is additional work in the area and they will also fix the QBE portion with additional planting due to items that had to be removed for construction.

Finance Department

Accountant Duane Price provided that he has been working on budget worksheets with all the departments and should have a first draft ready for the Committee of the Whole meeting in April. He provided a progress report for the Illinois Debt Recovery Program and so far reported that almost \$10,000 had been collected to date and that there was a total of \$172,000 outstanding debt turned over to the Debt Recovery. He explained that a debt may stay on the list until it is seven years old. Accountant Price provided an update on the revenue collected for gaming devices in the City of Freeport. To date, there has been \$103,000 collected in revenue from the machines. Previous to last month the City collected about \$11,000 to \$12,000 per month and last month the revenue portion for the City of Freeport was \$14,000.

Public Works

Public Works Director Tom Dole provided an update on street and public works projects including patching of the main routes and plow routes in a systematic order. He stated to date they have placed 20 tons of cold patch to repair the street. He has had the crews out street sweeping with two machines and although one of the machines has given them problems they are making some headway to clean up the gravel and salt laid throughout the winter. They will continue sweeping through to the end of May. He stated there is a clean-up of the downtown scheduled on April 12th with volunteers from service organization. He will be sending a couple workers to power wash the sidewalks. His crews are working on tree work now that they are caught up on the demolitions by the Public Works crews.

Library

Public Library Director Carole Dickerson was not present.

Fire

Fire Chief Scott Miller stated this weekend there were three structure fires with two being accidental and one under investigation.

Police – [view memorandum](#)

As presented under Ordinance #2014-16 which were passed earlier in this meeting, Chief Barkalow stated the police department received two quotes as follows:

- 1) TouchPrint 5500 which will be the updated model of our current system. The price for the next 90 days will be \$23,455 with an annual maintenance fee of \$3,000.00 per year
- 2) TouchPrint 5600 and this machine will allow for the taking of a flat palm print. The cost is \$31,335 and annual maintenance will be approximately \$4000.

Chief Barkalow stated with either of these new machines, it would allow the Police Department to set up additional cost centers for fee applicants, such a concealed carry permits. We will also be able to attach photos of applicants and arrested persons into the record. Chief Barkalow stated it his recommendation for the Freeport Police Department to purchase the TouchPrint 5600 at a cost of \$31,335 and also place in the budget \$4,000 per year for annual maintenance fees. Mayor Gitz requested if there was a motion for authorization of emergency purchase of Livescan system.

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Aldersperson Koester made a motion to accept the recommendation of Chief Barkalow for the purchase of the TouchPrint 5600, seconded by Aldersperson Crutchfield. Discussion was held as to the maintenance agreement and Aldersperson Klemm requested to have a report on the maintenance agreement options. The motion prevailed by a roll call of;

Yeas: Klemm, Boldt, Bush, DeVine, Endress, Brashaw, Koester and Crutchfield (8)

Nays: none

Water and Sewer

Water and Sewer Director Tom Glendenning stated that the hydraulic modeling is progressing in order to complete the necessary steps prior to implementation of the Burchard Water Tower. He stated with the warmer weather the Commission has experienced fewer breaks and the last service has thawed out completely. He will be working on plans and procedures for policies for winter freeze and the most important component will be education as the first defense.

OTHER

MAYOR'S REPORT

- Mayor Gitz stated that he is pleased with the progress that has been made to date on the corridor clean-up and he is looking forward to the IOCO agreement being signed so we can bring that project to fruition. The City has received a judgment on the Okey Dokey and they are currently working through who pays and what each party will pay.
- The City is working on photographing the corridors and will be putting together an inventory of every structure with a targeted action plan. He stated that they will use the assistance of the Fire Department personnel to complete the project.
- Mayor Gitz stated that there will be yard waste pick-up for a fee beginning through the waste haulers in the next couple of weeks. He spoke about the calls his office has received because the transfer station is not taking landscape waste and he will be exploring options to perhaps have a special drop off site.
- Mayor Gitz stated he is in the interview process for the Community Development Director, the Police Chief and the Finance Director. He has worked to include the chair of the Police and Fire Commission on the selection process.
- Mayor Gitz spoke about a trip he will be taking to Springfield at the end of next week and he will be working to target action to add to the budget the money for the Rawleigh intermodal train station for engineering and architect because the project is projected at \$8.3 million and we will need capital funding assistance and should pursue all avenues for funding. Mayor Gitz spoke about the expansion of Route 20 being a project of national significance and our area has been overlooked for too long. He will also discuss in Springfield the Water and Sewer project work at Adams and Clark and the work to re-align the curve on Route 75. He stated that this is also tied in the Jane Addams trail expansion to bring the trail into the downtown Freeport at Tutty's Crossing and he will be seeking additional funding to get more assistance. If this is possible, then the City can use the money saved for use with other street projects.

NEW BUSINESS/COUNCIL ANNOUNCEMENTS

Council members were provided an opportunity to discuss matters of public concern or to make announcements for their wards.

MINUTES
REGULAR MEETING
Monday, April 7, 2014

- Alderperson Boldt spoke about the issue of yard waste and the issue of brush and branches in the spring and fall. He was wondering if the City could possibly rent a tub grinder. Mayor Gitz stated the City could look into the possibility of a drop off site and possibly the street department will have to rent a tub grinder. Discussion was held as to a couple years back when they had a drop off site and the brush and branches piled into large piles so the IEPA issued citations and that is why we no longer have that available.
- Discussion was held as to progress on the Rental Property Registrations and so far to date \$13,720 has been collected toward this according to Accountant Duane Price. Shaun Gallagher thanked Alderperson Brashaw for her assistance in answering many questions for the landlords.
- Alderperson Endress spoke about the state bowling meet for middle schools and stated that teams from Freeport placed second and third.
- Alderperson Brashaw read aloud a flyer on the Landscape Waste pick-up that had been distributed by Moring Disposal. She encouraged residents to call the haulers and provided the phone number for Moring Disposal as 815-938-3602 so that you can rent a toter for \$75.00 for the entire season lasting from April 16th through November 19th. The toter will hold a large quantity of landscape waste and should be placed at the curb on Wednesday for a pre-arranged address. Bags, bundles or cans are not accepted with the program. Acceptable material for this service includes grass clippings, leaves, weeds, brush, and tree trimmings less than 2 inches in diameter.
- Alderperson Koester checked on the status of the City Hall public input committee. Mayor Gitz stated he is working to have the committee meet the week of April 14th. Alderperson Koester spoke about the importance of motorcycle safety and reminded drivers to watch for motorcycles on the road now that the weather is nicer. He stated that ABATE has a display at the Visitors Center.

PUBLIC COMMENTS AGENDA OR NON-AGENDA ITEMS

Steve Carroll, 811 Oak, Freeport, Illinois, spoke about an issue on Broadway that had tires on their property and his practice of leaving photos with the address and a note about the issue. He stated that if the Nuisance Inspector is too busy to handle the amount of work then perhaps the Animal Control Officer should assist him instead of spending his time at the Animal Hospital. He noted it is the daily nuts and bolts make the City livable for those that live here. He noted that there was a major clean-up of 209 W. Broadway and he is pleased with the result and thanked the mayor for his assistance and progress on that.

Tom Teich, 653 Jefferson Street, Freeport Illinois, spoke about an egg hunt which will be held on April 12, 2014 at Presence Provena Center. He noted that vehicles have been speeding on Bidwell Street.

Upon motion duly made and seconded, the meeting was adjourned at 7:17 p.m.

s/ Meg Zuravel

Meg Zuravel, City Clerk