



City Council

City Council Chambers ♦ 230 West Stephenson Street ♦ Freeport, IL 61032

MINUTES REGULAR MEETING Monday, June 6, 2011

CALL TO ORDER

The regular meeting of the Freeport, Illinois, City Council was called to order by Mayor George Gaulrapp with a quorum being present at 6:00 p.m. on Monday, June 6, 2011, in Council Chambers.

ROLL CALL

Present on roll call were council members Tom Klemm, Shawn Boldt, Ronnie Bush, Jennie DeVine, Dennis Endress, Scott Helms, Michael Koester and Andrew Crutchfield (8). Corporation Counsel Sarah Griffin was present.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Alderperson Crutchfield

APPROVAL OF AGENDA

Alderperson Endress moved for approval of the agenda, seconded by Alderperson Klemm. Motion prevailed by voice vote without dissent.

APPROVAL OF MINUTES

Alderperson DeVine moved for approval of the minutes of the meeting held on May 16, 2011, seconded by Alderperson Crutchfield. Motion prevailed by voice vote without dissent.

PUBLIC COMMENTS - AGENDA ITEMS

Leave of council was allowed for public comments from a person signing on the sheet regarding non-agenda item. Mark McDonnell, store manager at Wal-Mart Store, 2545 IL Route 26 South Freeport Illinois spoke thanking Alderperson DeVine for her participation in a fundraiser for the Children's Miracle Network and he encouraged participation by the public.

PRESENTATIONS

Mayor Gaulrapp recognized Freeport area athletes competing in the IHSA Track and Field finals. Recognized were Freeport High School athletes Bryn Buckwalter, for her IHSA Class 2A first place in the discus and fourth place in the shot put, and Sam Willis, for his IHSA Class 2A fifth place finish in the 200 meter dash.

Also recognized was area coach Jim Jenkins for his involvement in the youth of Freeport through his 50 years of coaching including Little League, Junior High basketball and football. Mayor Gaulrapp presented Coach Jenkins the "Denny Garkey Award" for outstanding citizen leadership.

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CONSENT AGENDA

Prior to the presentation of the Consent Agenda items, Alderperson Helms requested removal of items A. Approval to receive and place on file and Item D. Approval of Water and Sewer Bills Payable (Registers #556 and #560) for discussion purposes and it was granted by council.

The following items were presented in the Consent Agenda:

- B. Resolution R-2011-27, Resolution to Request Temporary Closure of Streets on June 14, 2011 - Film Crew
- C. Approval of Motor Fuel Board List – June 1, 2011 --- \$37,971.99
- E. Approval of Payroll for pay period ending May 22, 2011 --- \$415,553.66
- F. Approval of Finance Bills Payable (Registers #555, 557, 558, 559, 561) --- \$490,165.06

Alderperson Klemm moved to approve the Consent Agenda items stated above, seconded by Alderperson Koester. Motion prevailed by roll call vote of:

Yeas: Klemm, Boldt, Bush, DeVine, Endress, Helms, Koester, Crutchfield (8)

Nays: none

The consent agenda items B, C, E and F were approved.

Alderperson Helms asked his questions regarding items A. and D. of the Consent Agenda including collection of data by the Freeport Police Department in comparison to last year and the amount of interest paid for security deposits for the water and sewer. Alderperson Helms moved to approve Consent Agenda items A and D noted as follows:

- A. Approval to receive and place on file:
 - 1) Freeport Police Department Report on Activities April 2011, March 2011, February 2011 and January 2011
 - 2) Freeport Fire Department Report on Activities April 2011
- D. Approval of Water and Sewer Bills Payable (Registers #556 and 560) --- \$232,515.47

This motion was seconded by Alderperson Endress. Motion prevailed by roll call vote of:

Yeas: Klemm, Boldt, Bush, DeVine, Endress, Helms, Koester, Crutchfield (8)

Nays: none

The consent agenda items A and D were approved.

APPOINTMENTS/RE-APPOINTMENTS

Mayor Gaulrapp asked for leave of council to read the next two re-appointments together and it was so granted. Alderperson Klemm moved to accept the reappointment of Barbara Green to the Freeport Public Library Board of Trustees effective immediately through May 31, 2014 and Luke Beggin to the Freeport Public Library Board of Trustees effective immediately through May 31, 2014. This motion was by seconded by Alderperson Koester. Motion prevailed by voice vote without dissent.

Alderperson Helms moved to accept the appointment of John Staben to the Airport Commission effective immediately through November 30, 2015, seconded by Alderperson Klemm. Motion prevailed by voice vote without dissent.

Alderperson Klemm moved to accept the appointment of Martha E. Zuravel, City Clerk as deputy City Treasurer effective immediately through her term as City Clerk, seconded by Alderperson Endress. Motion prevailed by voice vote without dissent.

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COMMUNICATION TO COUNCIL

Water and Sewer Director Craig Joesten presented a project status update and a projected schedule for the Big 4 Projects of the Water and Sewer Commission. Director Joesten referred to a memo from the Water and Sewer Commission dated June 1, 2011 stating that on Tuesday, December 22, 2009 in a special meeting of the Freeport Water and Sewer Commission, the Commission unanimously approved the project list commonly known as the Big 4 including 1) New Water Pressure Zone 2) Upgrade Supervisory Control and Data Acquisition (SCADA) 3) Reduce Inflow and Infiltration (I/I) in the Sanitary Sewer System and 4) Upgrade Billing Meters. All projects were derived from the ongoing five year capital program and reviewed by the department prior to Commission submittal and approval. Director Joesten stated that they are projected to proceed with bids on June 15, 2011, the bids should be publically opened on August 1, 2011 and they will be awarded shortly thereafter. Around the beginning of July, council will be presented the debt ordinances necessary to provide funding of the Big Four projects the maximum allowable amount to borrow is \$20 million. The Illinois Environmental Protection Agency (IEPA) loan programs offer very low interest rates and for FY 2011 may also offer up to 25% principle forgiveness. Council should provide to Director Joesten how they want the information disseminated in their wards and proceed with a schedule of meetings. Construction of the Big Four projects could begin this year. City Engineer Denise Ihrig presented the notable project changes on the Big 4 Projects from 2009 to 2011 and written documentation was included in the memo dated June 1, 2011.

Community Development Director Shelly Griswold presented a written report this evening providing an update regarding the Pecatonica Prairie Path. Freeport Park District representative, Steve Ehlbeck, was available to answer questions for the council. The Pecatonica Prairie Path Commission budget is \$1,000 from each of the five member agencies to take care of expenses to the entire trail such as legal, clerical and promotional brochures and maps. The resolution for the City's portion is on council agenda this evening in Resolution R-2011-19. Discussion was held regarding the expenses of the bike paths and the economic impact they will bring to the area. In Stephenson County, the Pecatonica Prairie Path is scheduled to work on the path through the CMC property this fall. Final design engineering and construction of the rest of the path to meet up with Winnebago County is pending. The Grand Illinois Trail Concept was developed by the IDNR in 1994 to guide the award of trail grant funding to trails that are part of that plan. The plan includes a merger of the Jane Addams Trail and the Pecatonica Prairie Path in downtown Freeport called "Tutty's Crossing Trailhead". Through completion of this project, there is projected to be an economic boost to hotels and restaurants in Freeport.

ORDINANCES – THIRD READING

(There are no ordinances for third reading this evening)

ORDINANCES –SECOND READING

2ND READING OF ORDINANCE 2011-34:

AN ORDINANCE AMENDING CHAPTER 1242 (ADMINISTRATION, ENFORCEMENT AND PENALTY), SECTION 1242.11 (VARIATIONS, PERMITS, PLANNED DEVELOPMENTS AND AMENDMENTS) TO AMEND PETITION AND NOTICE REQUIREMENTS

The first reading of this ordinance was held on May 16, 2011. A motion to adopt was given by Alderperson Boldt, seconded by Alderperson DeVine and the ordinance was automatically laid over to

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tonight's meeting. The second reading was held this evening and upon no discussion, it was automatically laid over to the next meeting.

2ND READING OF ORDINANCE 2011-35:

AN ORDINANCE AMENDING CHAPTER 608 (ALCOHOLIC LIQUOR) OF THE CODIFIED ORDINANCES OF THE CITY OF FREEPORT TO ADD SUBSECTION (f) TO SECTION 608.02 ENTITLED "OFFENSES BY LICENSEES"; TO ADD SECTION 608.14 ENTITLED ILLEGAL, DISORDERLY ACTIVITIES OR CROWDS ON OR ABOUT PREMISES; AND TO ADD SECTION 608.15, ENTITLED "REPORTING OF INCIDENTS TO POLICE; TELEPHONE REQUIRED ON PREMISES"

The first reading of this ordinance was held on May 16, 2011. A motion to adopt was given by Alderperson Boldt, seconded by Alderperson Klemm and the ordinance was automatically laid over to tonight's meeting. Upon the second reading, Mayor Gaulrapp stated that administration requests suspension of the rules to move ordinance forward this evening and it was so stated in the agenda. Alderperson Helms moved for suspension of the rules and vote on this ordinance this evening, seconded by Alderperson Endress. Motion to approve the suspension of the rules prevailed by a roll call vote of: Yeas: Klemm, Boldt, Bush, DeVine, Endress, Helms, Koester and Crutchfield (8)

Nays: none

Ordinance 2011-35 was properly on the floor for passage this evening.

Discussion was held regarding the calling of the police to liquor establishments and the ordinance wording under Chapter 806 to require "at all times a good and orderly house."

Ordinance 2011-35 includes section 608.14, "Illegal, Disorderly Activities of Crowds on or about Premises" as follows: (a) No licensee under the provisions of this chapter or Chapter 806, nor any officer, associate, member, representative, agent or employee of such licensee shall engage on or about the licensed premises, or upon any parking lot which is utilized by the licensee to fulfill its parking requirements, in any activity or conduct or permit any other person to engage in any activity which is prohibited by any ordinance of the city or law of the state or the United States. Every licensee under this chapter or Chapter 806, shall at all times keep a good and orderly house. (b) Fees will be assessed at the rate of \$120.00 per officer hour, in hourly increments, for any portion thereof, with a minimum charge of one hour for police department responses to a licensed establishment as a result of disorderly activities on or about the premises, including, but not limited to crowd and/or traffic control. No fee shall be assessed if two or fewer police officers respond to the licensed premises or adjacent property. No fee shall be assessed for the first qualifying incident in each calendar year. Nothing in this subsection shall abrogate a licensee's duty to fully comply with Section 608.15. (c) All such city police responses shall be documented in a police department report by a responding officer and include the reason for police response to the scene, the time of arrival at and departure from the scene, and a list of all city police department responding officers. Said fees are due and payable upon written demand from the city legal department. No liquor license shall be renewed upon expiration of the same unless all fees assessed pursuant to this section are paid in full."

Chapter 608, "ALCOHOLIC LIQUOR", shall be amended to add Section 608.15 entitled "Reporting of Incidents to Police; Telephone Required on Premises" as follows: (a) Each licensee under this chapter or Chapter 806 and each of his agents and employees shall promptly report to the police department of the

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city any incident occurring in, on or about the licensed premises and in his knowledge or view relating to the commission of any crime, including any violation of this chapter or Chapter 806, and shall truthfully and fully answer all questions and investigations of any identified police officer who makes inquiry concerning any persons in or about the licensed premises any events taking place in and about the licensed premises, and cooperate fully in any such investigation including the giving of any oral or written statements, and any other physical evidence in their possession or control, including but not limited to: photographs, videotape, compact disc, and digital video disc depictions of the events in question, at such reasonable times and in such reasonable locations to any police officer engaged in said investigation. (b) Each licensee shall maintain on each licensed premises not less than one telephone in operating order, which phone must be within the easy access of the bartender or other responsible person in charge of the premises at all times for the purpose of reporting to the police department incidents occurring on or about the licensed premises.”.

Upon no further discussion, a roll call vote to approve the motion on the floor to pass Ordinance 2011-35. Motion prevailed by roll call vote of:

Yeas: Klemm, Boldt, Bush, DeVine, Endress, Helms, Koester and Crutchfield (8)

Nays: none

Ordinance 2011-35 was passed.

ORDINANCES –FIRST READING

1ST READING OF ORDINANCE 2011-36:

ORDINANCE FOR VARIATION, PERMIT, OR AMENDMENT OF CODIFIED ORDINANCES OF FREEPORT ILLINOIS – TYPE OF RELIEF: VARIANCE TO SECTION 1468.25 “SIGNS PERMITTED IN RESIDENTIAL DISTRICTS; OWNER OR APPLICANT: CATHOLIC DIOCESE OF ROCKFORD; ADDRESS OR DESCRIPTION: 202 WEST PLEASANT FREEPORT, ILLINOIS

Community Development Director Shelly Griswold presented the ordinance stating that the Freeport Zoning Board of Appeals unanimously recommended approving the petition in the public hearing held on May 26, 2011. There were no written objectors filed against this petition. Therefore, the city council may take final action on this ordinance this evening. This will allow for a lighted sign well above the line of sight of motorists passing by on Galena Avenue for the building at 202 West Pleasant and this was petitioned for the Aquin Catholic Schools. Alderperson Klemm motioned to move forward the ordinance for passage, seconded by Alderperson Endress. Motion prevailed by roll call vote of:

Yeas: Klemm, Boldt, Bush, DeVine, Endress, Helms, Koester and Crutchfield (8)

Nays: none

Ordinance 2011-36 passed.

1st Reading of Ordinance 2011-37:

SPECIAL ORDINANCE FOR VARIATION, PERMIT, OR AMENDMENT OF CODIFIED ORDINANCES OF FREEPORT ILLINOIS – TYPE OF RELIEF: AMENDMENT OF ZONING ORDINANCE FROM B3 (COMMERCIAL AND WHOLESALE BUSINESS DISTRICT) TO R7 (MULTI-FAMILY RESIDENCE; OWNER OR APPLICANT: FOX HOLLOW, LLC; ADDRESS OR DESCRIPTION: 1746 AND 1750 DIRCK DRIVE (LOTS 28 AND 29 OF GREEN GABLES SUBDIVISION PLAT 4, PINS 18-18-01-428-018 AND 019) FREEPORT ILLINOIS

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Community Development Director Shelly Griswold presented the ordinance stating that the Freeport Planning Commission unanimously recommended approving the petition in the public hearing held on May 26, 2011. There were no written objectors filed against this petition. Therefore, the city council may take final action on this ordinance this evening. This ordinance allows for the zoning of the property from B3 Commercial and Wholesale Business District to R7 Multi Family Residence. It is proposed to build a 25-unit building which will be 100% wheelchair accessible. Alderperson Klemm motioned to move forward ordinance for passage, seconded by Alderperson Koester. Motion prevailed by roll call vote of: Yeas: Klemm, Boldt, Bush, DeVine, Endress, Helms, Koester and Crutchfield (8)

Nays: none

Ordinance 2011-37 passed.

1ST READING OF ORDINANCE 2011-38:

ORDINANCE FOR VARIATION, PERMIT, OR AMENDMENT OF CODIFIED ORDINANCES OF FREEPORT ILLINOIS – TYPE OF RELIEF: VARIANCE OF PARKING REQUIREMENT AND SPECIAL CONDITION FOR TIMEFRAME (SEE ORDINANCE 2011-38); OWNER OR APPLICANT: FOX HOLLOW, LLC; ADDRESS OR DESCRIPTION: 1746 AND 1750 DIRCK DRIVE (LOTS 28 AND 29 OF GREEN GABLES SUBDIVISION PLAT 4
Community Development Director Shelly Griswold presented the Ordinance stating that the Freeport Board of Zoning Appeals unanimously recommended approving the petition in the public hearing held on May 26, 2011. There were no written objectors filed against this petition. Therefore, the city council may take final action on this ordinance this evening. This ordinance allows for a variance of parking requirements to allow a reduction in required parking places to 1.0 per unit (lowered from 1.5 spaces per unit) for a proposed 25 unit apartment building for people with physical disabilities and for a special condition to be placed in the variance to allow an extension of the time frame allowed in Section 1242.10 from six months to 24 months for a proposed residential development for the property located at 1746 and 1750 Dirck Drive, Freeport Illinois.

Community Development Director Shelly Griswold stated that it was considered by the Board of Zoning Appeals that a handicap parking space is typically larger to accommodate a wheelchair access and if it was ever necessary to revert to a regular parking space there would be ample room or room for lot expansion if necessary. Alderperson Klemm motioned to move forward the ordinance for passage, seconded by Alderperson Endress. Motion prevailed by roll call vote of:

Yeas: Klemm, Boldt, Bush, DeVine, Endress, Helms, Koester and Crutchfield (8)

Nays: none

Ordinance 2011-38 passed.

1st Reading of Ordinance 2011-39:

AN ORDINANCE TO ASCERTAIN THE PREVAILING RATE OF WAGES FOR LABORERS, WORKMEN AND MECHANICS EMPLOYED IN PUBLIC WORKS OF THE CITY OF FREEPORT, ILLINOIS

Public Works Director Tom Dole presented the ordinance stating the City will adopt the Stephenson County Prevailing Wage for May 2011 for laborers, mechanics and other workers employed in any public works and he recommended its passage by council. Alderperson Boldt moved to move forward the ordinance for passage, seconded by Alderperson Bush. The ordinance was automatically laid over to the next meeting.

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RESOLUTIONS

RESOLUTION #R-2011-18:

RESOLUTION TO ADOPT CITY OF FREEPORT SPENDING PLAN FOR FISCAL YEAR 2011-2012

Mayor Gaulrapp stated this ordinance has been presented on March 21, 2011, May 2, 2011 and May 16, 2011 and requested Finance Director Craig Joesten to present the resolution. Finance Director Craig Joesten stated that the Appropriation Ordinance has been approved by the council setting the maximum allowable dollars to be spent and this spending plan is what the administration anticipated spending and expects the staffing levels to be moving forward.

Aldersperson Boldt moved for adoption of Resolution R-2011-18 as originally proposed, seconded by Aldersperson Koester.

Discussion was held regarding an amendment proposed and presented by Aldersperson Helms to include Attachment B, Proposed Amendment dated June 6, 2011, for Contingencies in fiscal year 2012 Appropriation Ordinance to include staffing counts in specific line items stating, "The authority to the Finance Department does not include the authority to exceed the following number of bargaining personnel per department, except in the case of a temporary overlap of employees for training purposes. Any increase in the number of personnel would need City Council authorization" These numbers included; Street Department – 13, Forestry – 2, City Cemetery – 1, Police Department (AFSCME) – 17 full time and 2 part time, Police Department (Police Union) – 43, Fire Department (Fire Union) – 40, Building Department – 1, and Animal Control – 1.

Aldersperson Helms moved to adopt the Spending Plan for Fiscal Year 2011-2012 as originally proposed and to add Attachment B as proposed in the amendment presented this evening, seconded by Aldersperson Klemm. Motion to approve the amendment of Attachment B prevailed by roll call vote of:

Yeas: Klemm, Boldt, Bush, DeVine, Endress, Helms, Koester and Crutchfield (8)

Nays: none

Motion to adopt Resolution R-2011-18, Resolution to Adopt City of Freeport Spending Plan for Fiscal Year 2011-2012 as amended, prevailed by a roll call vote of:

Yeas: Klemm, Boldt, Bush, DeVine, Endress, Helms, Koester and Crutchfield (8)

Nays: none

Resolution R-2011-18 as amended was adopted.

RESOLUTION #R-2011-19:

RESOLUTION TO AUTHORIZE PECATONICA PRAIRIE PATH COMMISSION JULY 1-JUNE 30, 2011-12; 2012-13; AND 2013-14 THREE-YEAR OPERATING BUDGET

Community Development Director Shelly Griswold presented the resolution that was laid over from the meeting held on April 6, 2011 and April 18, 2011. This resolution is for the proposed the budget for the Pecatonica Prairie Path for Fiscal Year 2012, Fiscal Year 2013 and Fiscal Year 2014 to include an expenditure of \$1,000 from the City of Freeport in each year for items such as postage, printing, and publicity. Aldersperson Boldt motioned for the adoption of Resolution #R-2011-19, seconded by Aldersperson Klemm. Motion prevailed by roll call vote of:

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Yeas: Klemm, Boldt, Bush, DeVine, Endress, Helms, Koester and Crutchfield (8)

Nays: none

Resolution #R-2011-19 was adopted.

RESOLUTION #R-2011-28:

RESOLUTION AUTHORIZING AGREEMENT FOR ENGINEERING SERVICES ALBERTUS AIRPORT

Public Works Director Tom Dole presented the resolution for engineering services for Albertus Airport and recommended the same firm hired by the City of Freeport for many years which is Crawford, Murphy and Tilly (CMT) to have their services continue. This resolution authorizes the mayor to sign, execute and seek IDOT approval on behalf of the City of Freeport for the agreement for engineering services with Crawford, Murphy and Tilly, Inc. In addition to the projects described in the agreement, the consultant will provide technical assistance in development and coordinating airport capital improvement program with the FAA, IDOT, and other agencies and assist in the preparation of project pre-applications and the applications and Transportation Improvement Program (TIPS) sheets including technical assistance to provide project justification. Director Dole stated this would be for engineering services for a five-year time period. Alderperson Endress motioned for the adoption of Resolution #R-2011-28, seconded by Alderperson Crutchfield. Motion prevailed by roll call vote of:

Yeas: Klemm, Boldt, Bush, DeVine, Endress, Helms, Koester and Crutchfield (8)

Nays: none

Resolution #R-2011-28 was adopted.

RESOLUTION #R-2011-29:

RESOLUTION TO AUTHORIZE CONSULTANT SERVICES AT ALBERTUS AIRPORT FOR ARCHITECTURAL/ENGINEERING, PLANNING AND SPECIAL SERVICES FOR REHABILITATION OF TAXIWAYS AND APRONS

Public Works Director Tom Dole presented the resolution for consultant services at Albertus Airport for rehabilitation of Taxiways A and E; rehabilitation of Terminal Apron and T-Hangar taxiways. This agreement would be with Crawford Murphy and Tilly, Inc (CMT) for an agreement providing architectural, engineering, planning, and consulting services not to exceed \$20,208.84. An airport line item budgeted an expense of \$35,000. Alderperson Klemm motioned for the adoption of Resolution #R-2011-29, seconded by Alderperson Koester. Motion prevailed by roll call vote of:

Yeas: Klemm, Boldt, Bush, DeVine, Endress, Helms, Koester and Crutchfield (8)

Nays: none

Resolution #R-2011-29 was adopted.

RESOLUTION #R-2011-30:

RESOLUTION TO ADOPT COBRA RATES EFFECTIVE AUGUST 2, 2011

Finance Director Craig Joesten presented the resolution adopting amended Consolidated Omnibus Budget Reconciliation Act (COBRA) rates for single, single plus one, and family monthly premiums for the City's healthcare continuation coverage for participating former City employees to be effective August 1, 2011. The adopted COBRA rates for continuing healthcare coverage for the new plan design subject to the provisions of COBRA and the federal regulations issued in the following amounts: A) monthly premium for single coverage in the amount of Seven Hundred Twenty-One Dollars and Forty-Seven Cents (\$721.47); and B) monthly premium for single plus one dependent coverage in the amount of One

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Thousand Three Hundred Thirty-One Dollars and Eighteen Cents (\$1,331.18); and C) monthly premium for family coverage in the amount of One Thousand Eight Hundred Eighteen Dollars and Eighty-One Cents (\$1,818.81); and D) monthly premium for retirees' prescription single coverage in the amount of One Hundred Twenty-Four Dollars and Thirty-Three Cents (\$124.33); and E) monthly premium for retirees' prescription family coverage in the amount of Three Hundred Seventeen Dollars and Ninety-Four Cents (\$317.94) all as recommended by the Northern Illinois Health Plan. Alderperson Boldt motioned for the adoption of Resolution #R-2011-30, seconded by Alderperson Klemm. Motion prevailed by roll call vote of:

Yeas: Klemm, Boldt, Bush, DeVine, Endress, Helms, Koester and Crutchfield (8)

Nays: none

Resolution #R-2011-30 was adopted.

RESOLUTION #R-2011-31:

A RESOLUTION TO ENTER INTO AN AGREEMENT WITH CENTRAL STATES FIREWORKS, INC. FOR 4TH OF JULY WEEKEND 2011 FIREWORKS DISPLAY TO BE HELD ON JULY 3, 2011

Mayor Gaulrapp stated this is the agreement for the fireworks to be held on July 3, 2011 with a rain date of July 5, 2011 with Central States Fireworks, Inc. in the amount of \$10,000.00. Alderperson Klemm motioned for the adoption of Resolution #R-2011-31, seconded by Alderperson Endress. Motion prevailed by roll call vote of:

Yeas: Klemm, Boldt, Bush, DeVine, Endress, Helms, Koester and Crutchfield (8)

Nays: none

Resolution #R-2011-31 was adopted.

OTHER

DEPARTMENT HEAD REPORTS

Community Development

A) Request for Approval Bids for a van for Animal Control

Community Development Director Shelly Griswold presented the bids for the City of Freeport Animal Control Van Bid Tabulation. The bid specifications included a standard cargo van, 2007 or newer with 50,000 miles maximum, white, with power windows, keyless remote with three sets and trailer towing package to include a 2" trailer receiving harness and 7-lead wiring harness, factory installed. Director Griswold stated that they had also specified vinyl seats (no cloth), a bulkhead divider and spray-on bed liner rear of the bulkhead divider.

Bids were received from the Bocker Auto Group for a 2011 Chevy Express in the amount of \$19,276.38, from Bryden Ford for a 2011 Ford E250 in the amount of \$20,800.00, from Fairway Ford for a 2010 Chevy Express Extended in the amount of \$20,425.00, and from Barkau Motors for a 2005 GMC Savanna in the amount of \$13,649.00. The current van for the Animal Control officer is rusting through the floorboard. It is the recommendation of the Community Development Director Shelly Griswold to accept the bid from Bryden Ford for the 2011 Ford E250 in the amount of \$20,800.00.

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Aldersperson Klemm motioned for acceptance of the bid from Bryden Ford for the 2011 Ford E250 in the amount of \$20,800.00 with the addition of a roof vent for \$500.00, seconded by Aldersperson Boldt.

Mayor Gaulrapp expressed his dissatisfaction of buying from a dealer outside of the City. Discussion was held regarding the bids from local dealers. Aldersperson Klemm withdrew his motion and Aldersperson Boldt withdrew his second.

Aldersperson Crutchfield moved to accept the bid from Fairway Ford for the 2010 Chevy Express Extended (red) Van, seconded by Aldersperson Boldt. Discussion was held regarding the length of an extended van, the color of the van being red instead of the specified white and the need for keyless entry by the Animal Control Officer. Discussion was held as to whether the bid specification would need to be waived and Corporation Counsel Sarah Griffin stated it would need to be waived. It was requested additional information from Community Development Director Shelly Griswold as to the mileage so she left council chambers to obtain the bid documents.

At this time Mayor Gaulrapp asked to continue the meeting with a report from Director Joesten.

Finance

Finance Director Craig Joesten provided an update on Fiscal Year 2010-2011 and provided preliminary report that it appears there will be a surplus (revenue over expenses) around \$1.5 million. This surplus may be attributed to increased revenues over result expectation and significant reduction in expenses based on programs adopted by the administration and council. He will provide a report for the next council meeting.

Public Works

- A) Request for Approval of Bids Received May 24, 2011 – 5200 LF of Clean and Seal
HMA Cracks and 500 LF Sand Mix Crack Repair at Albertus Airport

Company	Rout, Clean, Hot Pour Crack Bituminous Pavement 5,200 LF	Remove Bituminous Pavement 24" by 2", place Ty C surface 500 LF	Total
Civil Constructors Freeport , IL	\$8,580.00	\$17,000.00	\$25,580.00
Bartelt Enterprises Albany WI	\$23,409.27	\$12,981.02	\$36,390.29

After reviewing the bids, both bids met specifications. Therefore, Director Dole recommended acceptance of the bid from Civil Constructors, Inc. in the amount of \$25,580.00. Aldersperson Klemm moved to accept the bid from Civil Constructors, Inc. in the amount of \$25,580.00, seconded by Aldersperson Koester. Motion prevailed by roll call vote of:

Yeas: Klemm, Boldt, Bush, DeVine, Endress, Helms, Koester and Crutchfield (8)

Nays: none

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Public Works Director Tom Dole presented an informational item on plow trucks that have been in the budget for the last several years and we have put off purchasing due to budget constraints. In the budget this year are two one-ton plow trucks and one five-yard plow with a wing to replace our vehicles, one which was sold from scrap and the other one could be scrapped. The specifications will be prepared for these vehicles and the expenditure will be about \$250,000.

Public Works Director Tom Dole stated he and FEMA met and there was supporting documentation presented for the costs of the blizzard for a 48 hour time frame. The City will receive 75% of their costs including the cost incurred by Public Works (equipment costs, overtime costs and material costs) and the costs incurred at the airport (equipment only) for a total of \$35,000 reimbursement. It was recommended by Mayor Gaulrapp to use this reimbursement towards demolitions.

Community Development

Community Development Director Shelly Griswold provided the bid documents for the Animal Control Van Bid Tabulation (continued from previous presentation). She answered the question as to the number of miles on the Fairway Ford proposed 2010 Chevy Express Extended Ford van which is 100 miles.

Aldersperson Klemm moved waive the bid specifications, seconded by Aldersperson Endress. Mayor Gaulrapp stated it will take six votes to pass. Motion prevailed by roll call vote of:

Yeas: Klemm, Boldt, Bush, DeVine, Endress, Helms, and Crutchfield (7)

Nays: Koester (1)

Motion passed to waive the bid specifications.

Mayor Gaulrapp stated that there is a motion on the floor for acceptance of the bid from Fairway Ford for the 2010 Chevy Express Extended with the rooftop vent and the remote keys. Community Development Director Shelly Griswold stated she would like to be able to inspect the van. Aldersperson Klemm moved to amend the motion to buy this van contingent upon approval of meeting all the specifications prior to purchasing it, seconded by Aldersperson Koester. Mayor Gaulrapp stated the amended motion is properly on the floor and open for discussion. Aldersperson Boldt asked that whether the keyless entry and the roof vent will need to be quoted. Discussion was held regarding the typical cost of these items. Aldersperson Klemm moved to amend his motion to not to exceed \$750 for the roof vent and keyless entry, seconded by Aldersperson Boldt. Mayor Gaulrapp requested a roll call vote to approve the "amended-amended motion". Motion prevailed by roll call vote of:

Yeas: Klemm, Boldt, Bush, DeVine, Endress, Helms, Koester and Crutchfield (8)

Nays: none

Mayor Gaulrapp stated there is a motion on the floor in which was the first amendment and we voted on the second amendment now we are going to vote on the first amendment to inspection and then the original motion to purchase. Motion prevailed by roll call vote of:

Yeas: Klemm, Boldt, Bush, DeVine, Endress, Helms, Koester and Crutchfield (8)

Nays: none

Mayor George Gaulrapp stated we have the original motion on the floor for acceptance the bid for Fairway Ford 2010 Chevy Express Extended with the amendments. Motion prevailed by roll call vote of:

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Yeas: Klemm, Boldt, Bush, DeVine, Endress, Helms, Koester and Crutchfield (8)
Nays: none

Community Development Director Shelly Griswold had a report on mowing of grass and weeds in violation of Chapter 694 in which bids for mowing were approved with a 30 day time frame. Director Griswold stated that Lucas Lawn and Landscaping has been mowing for the City for three years now and they understand the equipment that it takes and they have the program down. The other bid from C&C Mowing was with a push mower and that equipment is not up to task for these lawns. Most of the lawns have been completed by Lucas. The C & C Mowing may have bid lower at \$12.00 but you can't get it done efficiently with that type of equipment. There have also been issues in the front yard being completed but not the backyard. Community Development Director Shelly Griswold asked that both bids be kept and have both the contractors and, quite frankly, Lucas may receive more because they can complete they are responsive and they come in for another list. We are not going to be able to keep up with the demand with only one mowing contractor with a push mower all summer long. Alderperson Koester asked if there was a specification as to the type of equipment needed. Community Development Director Shelly Griswold stated they ask for a listing of equipment. It was suggested for future bid specifications, that it include the minimum equipment that will be necessary to perform the job.

Community Development Director Shelly Griswold stated that in July there will be an asbestos abatement bid coming to council, but there is no hurry because the contractors are busy working on schools so it is was for work in the fall in order to receive a better price for the work.

Community Development Director Shelly Griswold stated there have been an active number of calls for Animal Control and our Nuisance Inspector is spending a lot of time assisting Animal Control. Community Development Director Shelly Griswold stated there is a State Statue in Illinois prohibiting breed specific animal control regulations. She would like to see more outcomes for mal-treatment of animals.

Water and Sewer/City Engineer

City Engineer Denise Ihrig was present and had no further report.

Police

Deputy Chief of Police Jeff Davis was present and had no report.

Library

Library Director Carole Dickerson provided an overview of the Summer Reading Program.

Fire

Fire Chief Kevin Countryman was present and had no report.

MAYOR'S REPORT

Mayor George Gaulrapp stated he recently attended a retailer's convention and there are two interested developers that emerged who are interested in locations in Freeport. He had a visit from a local concerned citizen who spoke in terms of "what can we do" and has taken a proactive interest in moving the City forward. The City is working on setting up meetings with bankers and realtors.

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NEW BUSINESS/COUNCIL ANNOUNCEMENTS

Each council member was provided the opportunity to publicly address significant items of interest.

- Alderperson Klemm provided information on Malcolm Eaton Golf and Games, a compliment to Public Works regarding the look of the cemetery on the Memorial Day, and noted that the status of road patching is delayed because there is not hot mix available at this time.
- Alderperson Boldt congratulated the administration on the end results for the fiscal year for working to limit cash flow. He requested an update on the Carnegie Library. Mayor Gaulrapp stated that there is a walk through scheduled by the State of Illinois.
- Alderperson Bush provided information on a 3rd Ward clean up on June 11, 2011.
- Alderperson DeVine thanked the police for their reaction to a loose dog and it was noted about the price of gasoline.
- Alderperson Endress asked about the progress on a Float Street house and Community Development Director Shelly Griswold stated it is progressing for Public Works to take down after the utilities are disconnected. He asked about the status on the boat ramp and it is hoped to have it constructed this season. Alderperson Endress asked about the progress with Comcast and Mayor Gaulrapp stated that we are in court with them and we are not happy about the charges for checks to pay for the bills. We will fight it to a certain dollar amount.
- Alderperson Koester provided the status on working on looking for parking places for the Music Festival and recommended a ride along with the police or fire department by the council.
- Alderperson Crutchfield stated his appreciation on the work done to obtain FEMA dollars for the blizzard and he commented on the transportation survey in the county.

PUBLIC COMMENTS AGENDA OR NON-AGENDA ITEMS

- Tom Teich, 653 Jefferson Street, Freeport, Illinois spoke about the Special Olympics being held this weekend and noted vacant properties around the City.
- Charles Nugent, 1171 Lincoln Avenue, Freeport, Illinois, spoke about the problem with juveniles in the City and Stephenson County. He did not feel they should be released to their parents and funding should be available to transport them to a detention center.

Upon motion duly made and seconded, the meeting was adjourned at 8:20 p.m.

s/ Meg Zuravel
Meg Zuravel, City Clerk