



City Council

City Council Chambers ♦ 230 West Stephenson Street ♦ Freeport, IL 61032

MINUTES REGULAR MEETING Monday February 7, 2011

CALL TO ORDER

The regular meeting of the Freeport, Illinois, City Council was called to order by Mayor George Gaulrapp with a quorum being present at 6:00 p.m. on Monday, February 7, 2011, in Council Chambers.

ROLL CALL

Present on roll call were council members Tom Klemm, Shawn Boldt, Ronnie Bush, Dennis Endress, Scott Helms, Linda O'Neill and Randy Corbin (7). Jennie DeVine was absent. Corporation Counsel Sarah Griffin was present.

INVOCATION

Pastor Dixie Ditsworth led the invocation.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Alderperson Corbin.

APPROVAL OF AGENDA

Alderperson O'Neill moved for approval of the agenda, seconded by Alderperson Boldt. Alderperson Boldt requested that the Water and Sewer section of the Department Head report be moved forward this evening due to members Water and Sewer Commission being present. Council members concurred. Motion passed by voice vote without dissent.

PUBLIC HEARING

At 6:04 pm, Mayor George Gaulrapp opened the public hearing and asked City Engineer Denise Ihrig to present information on the public hearing for the City of Freeport's application to the Illinois Department of Commerce and Economic Development Opportunity for grant funding.

Denise Ihrig, City Engineer, presented an overview of the CDAP Public Infrastructure program. The following information was presented:

FUNDING AVAILABILITY

- For 2011, the State's federal Community Development Assistance Program tentative allocation is \$35,000,000.00. The Illinois Department of Commerce and Economic Opportunity accepts grant applications at various designated times throughout the year from non-entitlement communities for competitive programs, such as the Public Infrastructure component. There is \$10,500,000.00 available in the Public Infrastructure component this year with a \$350,000.00 grant ceiling per request.

MINUTES
REGULAR MEETING
Monday, February 7, 2011

RANGE OF ACTIVITIES THAT MAY BE UNDERTAKEN

- The Public Infrastructure component includes eligible activities such as acquisition, construction, reconstruction, rehabilitation or installation of public facilities and improvements. The City of Freeport has acknowledged deficiencies in its wastewater collection system and storm water system that has been documented by reports of increased levels of inflow and infiltration (I/I) and sewer back-ups in residential and business dwellings. The City of Freeport will pursue CDAP Public Infrastructure funding to repair the wastewater collection system and repair the storm sewer to eliminate current issues.

LMI BENEFIT

- The benefit to low-to-moderate income persons is 89%. The percentage is substantiated through a targeted Income Survey that was conducted in 2008. The total amount of funding requested by the City will be \$350,000.00. The total amount proposed for activities that will benefit low-to moderate income individuals will be \$311,500.00, or 89% of the requested funds.

PLANS FOR MINIMIZING DISPLACEMENT

- The proposed project will not displace any residents.

CDAP RECORDS

- The CDAP grant application is a public document and will be on file at City Hall with the City Clerk for all who are interested in viewing the document.

SECOND PUBLIC HEARING

- As a condition of the CDAP grant program, a public hearing will be held after the project work is completed to obtain citizen comments regarding the overall project performance.

PRIORITIZED LIST OF COMMUNITY DEVELOPMENT NEEDS

- Aging Infrastructure: The wastewater collection and storm systems have displayed evidence of breaches in its integrity via I/I issues and residential back-ups.

City Engineer Denise Ihrig stated that the Commission is done with Phase I of the Tutty's Crossing Sanitary Sewer project and there was a \$14,000.00 Sanitary Sewer Report and there was another failure a couple of years before that. The commission is recommending full abandonment or closure of that sewer. Public CDAP monies were received last year in the amount of \$100,000.00.

City Engineer Ihrig stated the funds applied through the grant are to be used for a community development project that will include the following activities: Construction of a new 21" diameter sanitary sewer from the intersection of Adams Avenue and Exchange Street to Clark Street, then west along Clark Street approximately 368 feet. The total amount of grant funds to be requested is \$350,000.00. The amount of these funds proposed to be used for activities that will benefit low –and moderate – income persons is \$311,500.00. The total project cost is estimated to be \$550,000.00 and it is hoped to offset the costs by using the Public Works Department. The Water and Sewer Commission also proposes to expend an estimated \$140,000 in non-grant funds on the project. These non-grant funds will

MINUTES
REGULAR MEETING
Monday, February 7, 2011

be derived from the following sources: the City of Freeport Water & Sewer Commission Capital Improvement Fund.

The Public Hearing was opened for questions from the public and there was no one signed on the sheets to ask questions or provide testimony.

The floor was opened for questions of the council. Alderperson Boldt requested additional information on whether the street department could be used to help with the asphalt and the amount of funds available through the motor fuel tax. City Engineer Denise Ihrig the administration would look to use the funds from the federal aid portion and each year is about \$170,000 to \$190,000 perhaps those funds could be put for the asphalt to complete this project and so it would allow us to go further with the sanitary sewer. This grant funding timing is such that it would be next year's federal aid and not this year.

There were no additional questions.

At 6:13 pm, Alderperson Endress moved to close the public hearing, second by Alderperson O'Neill. Motion passed by voice vote without dissent.

DEPARTMENT HEAD REPORTS - Water and Sewer/City Engineer

The City of Freeport Water and Sewer Commission provided information to the Mayor and Council regarding their selection of a consulting civil engineering firm to complete all design, specifications, and map route to successfully install a new pressure zone in Freeport, Illinois which is part of the 2011 Big 4 Projects.

City Engineer Denise Ihrig stated this evening there was a special meeting of the Water and Sewer Commission. The commission embarked on an endeavor bring online a new tower to help improve pressure on the west side of Freeport. There were several proposals provided to the commission and tonight the commission identified and awarded a contract to Rezek, Henry, Meisenheimer and Gende (RHMG).. The total contract dollars is \$139,757.00. Another firm that was presented this evening was Fehr-Graham & Associates (FGA) and their bid was \$145,550.00. The two companies presented had been reviewed by a five panel review team and a series of reviews based upon their qualifications and interviews. Three firms were interviewed and then two firms were selected to provide their proposals. Receiving points for the interview process was RHMG at 112 points and FGA received 110 points.

City Engineer Ihrig stated the Water and Sewer Commission wishes to move forward with this project because of the loan funding available through the Illinois Environmental Protection Agency and there is a potential for 1¼% financing with up to 25% principal forgiveness and these loan documents must be signed by September 30, 2011. The goal is to apply for the permitting in April, have plans in by September 30 and laying infrastructure later this year. The goal is to have everything up and running by 2013.

Mark Winter of the Water and Sewer Commission was called to the podium to answer questions on the bid process. Mr. Winter stated the envelopes were opened publically in the special meeting of the Water and Sewer Commission held this evening and prior to that there was an interview process. The bids for

MINUTES
REGULAR MEETING
Monday, February 7, 2011

both firms were on a “not to exceed amount” so that travel time does not enter in to the expenses. Mr. Winter described the disparity between bids between Rezek, Henry, Meisenheimer and Gende (RHMG) and Fehr-Graham & Associates (FGA).

The appropriation budget includes funds for professional services. The Water and Sewer Commission voted this evening to accept the bid from RHMG in the amount of \$139,757.00.

APPROVAL OF MINUTES

Aldersperson Endress moved for approval of the minutes from City Council regular meeting held on January 18, 2011, seconded by Aldersperson Corbin. Motion passed by voice vote without dissent.

PUBLIC COMMENTS - AGENDA ITEMS

There was no one signed on the sheet this evening for public comments.

CONSENT AGENDA

The following items were presented in the council packet for the Consent Agenda this evening;

- A. Approval to receive and place on file:
 - 1) Water and Sewer Commission Report on Activities for January 2011
 - 2) Police Department Report on Activities for December 2010
- B. Approval of Water and Sewer Bills Payable (Registers #503 & 504) --- \$226,136.65
- C. Approval of Payroll for pay period ending January 15, 2011 --- \$396,774.02
- D. Approval of Finance Bills Payable (Registers #501, 502, 505, 506) --- \$521,039.30

Aldersperson Endress moved to approve the Consent Agenda items as presented, seconded by Aldersperson O'Neill. Motion prevailed by roll call vote of:

Yeas: Corbin, Klemm, Bush, Endress, O'Neill, Boldt, and Helms (7)

Nays: none

The consent agenda items were approved.

COMMUNICATIONS TO COUNCIL

In the council packet was a memorandum dated January 19, 2011 from the Community Development Director Shelly Griswold regarding Jane Addams Trail Financial Commitments in an effort to answer questions from council at the last meeting. There were no further questions and Aldersperson O'Neill moved to receive and place this communication on file, seconded by Aldersperson Corbin. Motion passed by voice vote without dissent.

ORDINANCES – THIRD READING

3RD READING OF ORDINANCE #2011-03:

AN ORDINANCE TO ABATE THE 2010 REAL ESTATE TAX LEVY FOR THE REPAYMENT OF THE GENERAL OBLIGATION BONDS, SERIES 2000

The first reading of this ordinance was held on January 3, 2011. A motion to adopt was given by Aldersperson O'Neill, seconded by Aldersperson Corbin. The second reading was held on January 18, 2011 and it was automatically laid over to tonight's meeting. Upon the third reading, Mayor Gaulrapp stated

MINUTES
REGULAR MEETING
Monday, February 7, 2011

the ordinance is properly on the floor and open for discussion. Upon no discussion, motion prevailed by roll call vote of:

Yeas: Corbin, Klemm, Bush, Endress, O'Neill, Boldt, and Helms (7)

Nays: none

Ordinance #2011-03 was adopted.

3RD READING OF ORDINANCE #2011-04:

AN ORDINANCE TO ABATE THE 2010 REAL ESTATE TAX LEVY FOR THE REPAYMENT OF THE GENERAL OBLIGATION BONDS, SERIES 2003

The first reading of this ordinance was held on January 3, 2011. A motion to adopt was given by Alderperson O'Neill, seconded by Alderperson Endress. The second reading was held on January 18, 2011 and it was automatically laid over to tonight's meeting. Upon the third reading, Mayor Gaulrapp stated the ordinance is properly on the floor and open for discussion. Upon no discussion, motion prevailed by roll call vote of:

Yeas: Corbin, Klemm, Bush, Endress, O'Neill, Boldt, and Helms (7)

Nays: none

Ordinance #2011-04 was adopted.

3RD READING OF ORDINANCE #2011-05:

AN ORDINANCE TO ABATE THE 2010 REAL ESTATE TAX LEVY FOR THE REPAYMENT OF THE GENERAL OBLIGATION BONDS, SERIES 2004

The first reading of this ordinance was held on January 3, 2011. A motion to adopt was given by Alderperson O'Neill, seconded by Alderperson Endress. The second reading was held on January 18, 2011. Upon the third reading, Mayor Gaulrapp stated the ordinance is properly on the floor and open for discussion. Corporation Counsel Sarah Griffin stated that this ordinance was amended on the second reading to correct the reference to the mayor in office during the passage of Ordinance 2004-70 from George W. Gaulrapp to James L. Gitz and the ordinance is on the floor as amended. In the meeting held on January 18, 2011, Alderperson Bush moved to accept the amended ordinance, seconded by Alderperson Endress and the ordinance was automatically laid over to tonight's meeting. Upon no further discussion, motion prevailed by roll call vote of:

Yeas: Corbin, Klemm, Bush, Endress, O'Neill, Boldt, and Helms (7)

Nays: none

Ordinance #2011-05 was adopted.

3RD READING OF ORDINANCE 2011-06:

AN ORDINANCE TO ABATE THE 2010 REAL ESTATE TAX LEVY FOR THE REPAYMENT OF THE GENERAL OBLIGATION BONDS, SERIES 2006

The first reading of this ordinance was held on January 3, 2011. A motion to adopt was given by Alderperson O'Neill, seconded by Alderperson Endress. The second reading was held on January 18, 2011 and it was automatically laid over to tonight's meeting. Upon the third reading, Mayor Gaulrapp stated the ordinance is properly on the floor and open for discussion. Upon no discussion, motion prevailed by roll call vote of:

Yeas: Corbin, Klemm, Bush, Endress, O'Neill, Boldt, and Helms (7)

Nays: none

**MINUTES
REGULAR MEETING
Monday, February 7, 2011**

Ordinance #2011-06 was adopted.

3RD READING OF ORDINANCE 2011-07:

AN ORDINANCE AMENDING CHAPTER 1460 (FLOOD MANAGEMENT AREAS) AND SECTION 1244.01 (ESTABLISHMENT; MEMBERSHIP; MEETINGS; RULES AND REGULATIONS; VOTING) OF CHAPTER 1244 (BOARD OF ZONING APPEALS) OF THE CODIFIED ORDINANCES OF THE CITY OF FREEPORT, ILLINOIS

The first reading of this ordinance was held on January 3, 2011. A motion to adopt was given by Alderperson Klemm, seconded by Alderperson Corbin. The second reading was held on January 18, 2011 and it was automatically laid over to tonight's meeting. Upon the third reading, Mayor Gaulrapp stated the ordinance is properly on the floor and open for discussion. Upon no discussion, motion prevailed by roll call vote of:

Yeas: Corbin, Klemm, Bush, Endress, O'Neill, Boldt, and Helms (7)

Nays: none

Ordinance #2011-07 was adopted.

ORDINANCES – FIRST AND SECOND READING

(There are no items on council agenda for first and second readings)

RESOLUTIONS

RESOLUTION #R-2011-08:

RESOLUTION REQUESTING ASSISTANCE AND PARTICIPATION OF THE ILLINOIS ENVIRONMENTAL PROTECTION AGENCY FOR ENVIRONMENTAL INVESTIGATION OF A CERTAIN PROPERTY

Community Development Director Shelly Griswold stated that she learned recently through Fehr-Graham and Associates that there is an opportunity through the Illinois Environmental Protection Agency (IEPA) to assist local governments with the clean-up of abandoned property. Community Development Director Griswold stated that there is a property located at 129 South Howard that is an old commercial and manufacturing building and it has potential petroleum contamination and has become an unsanctioned dumping ground. The City is requesting the IEPA to provide us with help to do some environmental investigation on that property and this resolution formally requests that assistance pro-bono. Community Development Director Shelly Griswold answered questions that this property had been on the ward tour a couple of years ago and taxes have been paid on the property.

Alderperson Bush moved to approve the resolution, seconded by Alderperson O'Neill. Upon no further questions or discussion, Mayor Gaulrapp asked for a roll call vote to be taken to approve the resolution. Motion prevailed by roll call vote of:

Yeas: Corbin, Klemm, Bush, Endress, O'Neill, Boldt, and Helms (7)

Nays: None

Resolution #R-2011-08 was adopted.

RESOLUTION #R-2011-09:

RESOLUTION OF SUPPORT AND COMMITMENT OF LOCAL FUNDS FOR A CDAP GRANT – TUTTY'S CROSSING PHASE 3, COTTONWOOD DRAINAGE BASIN

MINUTES
REGULAR MEETING
Monday, February 7, 2011

City Engineer Denise Ihrig presented the resolution by stating that Water and Sewer Commission having reviewed their Capital Improvement Program is looking to apply for a CDAP grant in which there was a public hearing this evening. City Engineer Ihrig stated that the funds were appropriated in their capital improvement program in the amount of \$170,000. This resolution commits funds for use in conjunction with the Illinois Community Development Assistance Program grant funds equal 25% of the estimated overall project cost of \$560,000 or \$140,000, which will be paid from the Water and Sewer Commission Capital Improvement Fund. She noted this is a floating number contingent upon the asphalt difference and whether or not we can get it approval to offset some of those costs. The CDAP grant is for \$350,000. Construction realistically would not be started until next year.

Aldersperson Endress moved to approve the resolution, seconded by Aldersperson Klemm. Upon no further questions or discussion, Mayor Gaulrapp asked for a roll call vote to be taken to approve the resolution. Motion prevailed by roll call vote of:

Yeas: Corbin, Klemm, Bush, Endress, O'Neill, Boldt, and Helms (7)

Nays: None

Resolution #R-2011-09 was adopted.

RESOLUTION #R-2011-10:

RESOLUTION FOR MAINTENANCE OF STREETS AND HIGHWAYS BY MUNICIPALITY UNDER THE ILLINOIS HIGHWAY CODE – JANUARY 1, 2011 TO DECEMBER 31, 2011

Public Works Director Tom Dole presented the resolution stating that this is entered into each year in order to set aside \$600,000 from Motor Fuel Tax funds. \$100,000 is used to hot and cold mix materials and gravel and the balance used to maintain streets and highways. This resolution applies from January 1, 2011 through December 31, 2011. Director Dole stated now that City Engineer Denise Ihrig has been hired, that it could save some money in engineering costs typically paid to an outside consultant. In order to meet the deadlines for the LAPP (next resolution), the documents must be completed by this Friday for the June 17, 2011 letting. There is a lot of work going on with the Water and Sewer grants and projects, so these drawing will need to be done by a consultant Fehr-Graham & Associates. City Engineer Denise Ihrig estimated the savings to be from \$30,000 to \$50,000 and her time is reimbursable through Motor Fuel Tax.

Aldersperson Boldt moved to approve the resolution, seconded by Aldersperson Helms. Upon no further questions or discussion, Mayor Gaulrapp asked for a roll call vote to be taken to approve the resolution.

Motion prevailed by roll call vote of:

Yeas: Corbin, Klemm, Bush, Endress, O'Neill, Boldt, and Helms (7)

Nays: None

Resolution #R-2011-10 was adopted.

RESOLUTION #R-2011-11:

**RESOLUTION FOR THE AGREEMENT BETWEEN CITY OF FREEPORT AND ILLINOIS DEPARTMENT OF TRANSPORTATION FOR REHABILITATION OF VARIOUS STREETS –
2011 LAPP PROGRAM (M.F.T. SEC. 11-00152-00-RS)**

Public Works Director Tom Dole presented the resolution by stating that the details were handed out to the council which shows the locations for the Local Agency Preservation Project (LAPP) for July 2011

MINUTES
REGULAR MEETING
Monday, February 7, 2011

through June 2012. Only 20% comes out of Motor Fuel Tax funds and the remainder is through federal funds. The estimated Motor Fuel Tax funds local funds is \$64,410.00 (construction costs) which the remainder \$257,640.00 from STE Funds. The rehabilitation will take place on Chicago Avenue from Exchange to Main, Stephenson Street from Walnut to Galena, Walnut Avenue from Exchange to Spring, Main Street from State to Adams, and Exchange Street from Galena to State as Section 11-00152-00 RS. The City is also responsible for the total costs of engineering and inspection to be performed by Consulting Engineer and these can also be paid from MFT funds estimated to be \$15,000.00. This resolution appropriates \$79,410.00 under the provisions of the Motor Fuel Tax Law.

Aldersperson Corbin moved to approve the resolution, seconded by Aldersperson Klemm. Mayor Gaulrapp asked for a roll call vote to be taken to approve the resolution. Motion prevailed by roll call vote of:
Yeas: Corbin, Klemm, Bush, Endress, O'Neill, Boldt, and Helms (7)
Nays: None
Resolution #R-2011-11 was adopted.

RESOLUTION #R-2011-12:

RESOLUTION FOR THE AGREEMENT BETWEEN CITY OF FREEPORT AND ILLINOIS DEPARTMENT OF TRANSPORTATION FOR REHABILITATION OF E. STEPHENSON ST. FROM HANCOCK TO MARY (I.T.E.P.) – (M.F.T. SEC. 09-00138-01-LS))

Presented by Public Works Director Tom Dole stated this resolution is the agreement with the State of Illinois for rehabilitation of East Stephenson Street from Hancock to Mary, parking lanes only as Section 09-00138-01-LS. This project will finish out the pavement on East Stephenson for what was done and finish the parking lanes which amount to about a 70 foot by 3 foot wide pass on each side. The construction costs are estimated at \$55,000 and engineering and inspection costs which are estimate at \$35,000 for this agreement totaling \$90,000 are to be paid through the Motor Fuel Tax Funds.

Aldersperson Bush moved to approve the resolution, seconded by Aldersperson Endress. Discussion was held regarding the \$114,000 dollars received from Governor Quinn for capital improvement projects. Upon no further questions or discussion, Mayor Gaulrapp asked for a roll call vote to be taken to approve the resolution. Motion prevailed by roll call vote of:
Yeas: Corbin, Klemm, Bush, Endress, O'Neill, Boldt, and Helms (7)
Nays: None
Resolution #R-2011-12 was adopted.

OTHER

DEPARTMENT HEAD REPORTS

- **Water and Sewer/City Engineer** - City Engineer Denise Ihrig had no further report.
- **Police Chief** - Police Jerry Whitmore was present and had no further report.
- **Fire** - Battalion Fire Chief Robin Gorsline was present and had no further report.
- **Community Development** - Community Development Director Shelly Griswold stated there will be Board of Zoning Appeals and Planning Commission meetings this Thursday. There is a Building Commission meeting scheduled on February 24, 2011, to consider changing the building permit threshold from \$100 to \$1,000.

MINUTES

REGULAR MEETING

Monday, February 7, 2011

- **Finance** - Finance Director Craig Joesten he provided a memorandum dated February 7, 2011 to the city council to notify them of a new bank account opened at the Midwest Bank for the cash in the Revolving Loan Fund. Director Joesten stated that he thought the fund balance was at \$82,000. The Finance Department also distributed copies of the budget worksheet for this upcoming fiscal year to the council and that is an evolutionary document that will continually change as the spending is defined. Mayor Gaulrapp stated he would like a working meeting to go through the budget and provided date options to the council. It was agreed by council, based on the length of time necessary for a regular council meeting, that it would be better to meet on a separate date. Discussion was held regarding options for dates. A special meeting on Saturday, March 5, 2011 at 1:00 pm seemed to work with most of the council schedules to discuss department budgets. Finance stated that two payments were received in January for income tax payments from State of Illinois.
- **Library** - Library Director Carole Dickerson spoke about the Freeport Noon Rotary Club hosting a ribbon cutting ceremony on Saturday, February 12, 2011 to unveil a life-size Reading Lincoln Sculpture commissioned by Lily Tolpo and to be donated to the Freeport Public Library.
- **Public Works** - Public Works Director Tom Dole provided an update of the aftermath from the blizzard that hit the area on February 1 and 2, 2011. The crews will be working over the next two weeks to clear the snow. Currently, they are working to widen Lancaster and Fairgrounds Roads. The alleys posed a problem because the truck kept getting stuck and a bulldozer had to be called in but it was being used in other areas so their plowing was delayed. A discussion was held regarding snowplowing of the cul de sacs and ideas for improving the plowing of cul de sacs and alleyways will continue over the next couple of weeks.

MAYOR'S REPORT

Mayor George Gaulrapp provided a summary of the Financial Summit held on January 26, 2011. He thanked the sponsors for their donations. He is hoping the Mayor from Belvidere will be hosting another meeting to allow municipalities the opportunity to come together to review what works and ideas for future consideration to assist municipalities budgeting during these economic times.

Mayor Gaulrapp spoke about the tremendous snow storm to hit the area last week and the commitment of job duties by our Public Works and public safety personnel. Mayor Gaulrapp stated there is still clean-up of snow left to be done and asked for neighbors to come forward to help clear sidewalks. It takes a community working together.

Mayor George Gaulrapp stated that we are looking for two members to be members of the Airport Commission, one for the Board of Zoning Appeals and one for the Historic Preservation Commission. If you know of anyone, please have them contact the Mayor's office. We are looking a little diversity of people to volunteer to be on boards and commissions. Mayor Gaulrapp recognized the need for people running for alderman to learn what is going on in the City. Mayor Gaulrapp thanked the engineering firms that bid on one of the Big 4 Projects. Then, Mayor Gaulrapp asked to go on to new business.

NEW BUSINESS

Each council member was provided the opportunity to publicly address significant items of interest.

MINUTES
REGULAR MEETING
Monday, February 7, 2011

Aldersperson Bush stated that he had received calls about snowplow and the snow being thrown to the sidewalks and he was wondering if the plow trucks were bigger. Public Works Director Tom Dole stated the truck continues to be the same size, 10 feet wide and 36 inches high, and due to the tremendous snowfall, there was nowhere else for snow to go. He stated that it is unfortunate, but the plows have to move the snow off the streets. Aldersperson Bush thanked the Mayor for hosting the Financial Summit .because he found it to be informative. He stated that he thought the idea of zero based budgeting as an interesting concept. Mayor Gaulrapp stated there will be an addition Economic Development meeting coming up will notify council when it is.

Aldersperson Boldt spoke about the water tower ideas and was looking to having a meeting regarding this. Different ideas that have been brought to his attention include a replica of a fish bowl, Krape Park features including a replica of the carousel or the waterfall and or something similar to the entrance to the City signs of the Lincoln and Douglas silhouettes.

Aldersperson Helms thanked the Police Department for the outstanding work on an arrest made last week in connection with the burglaries bordering on 6th and 1st Wards and, hopefully, stopping a home invasion. Aldersperson Helms asked if there was any progress on meeting with NIDA to work out future funding. Mayor George Gaulrapp stated he has meeting in morning to meet the board regarding the new director. Aldersperson Helms requested information on funding Freeport Downtown Development Foundation and Director Griswold stated she had a preliminary discussion with the director and they will be meeting this week. Aldersperson Helms requested an update at the second meeting in February.

City Clerk Meg Zuravel stated there will be a Primary Election in the 7th Ward on February 22, 2011 with Frankie Ramos and Michael Koester running in that election.

City Clerk Meg Zuravel stated there was a legal ad published in the Journal Standard by Corporation Counsel on Friday, February 4, 2011, for notice of sale of property owned by the City of Freeport. The instruction to bidder's sheet that is available in her office was read aloud for the property located at 314 W. Stephenson Street, Freeport Illinois. Bids shall be considered and opened at the regular City Council meeting of March 7, 2011. These bids will be publicly read. Once the City makes preliminary determination of the winning bid, such information will be forward to the Illinois Historic Preservation Agency for technical approval. In order to sell the property, the corporate authorities must make a determination by Ordinance passed by three-fourths of the corporate authorities that the real estate is no longer necessary, appropriate, required for the use of, profitable to or for the best interests of the city. This Ordinance can not be considered until proper notice of the proposal to sell is given pursuant to State statute. Such Ordinance will be formally considered after technical approval of the Illinois Historic Preservation Agency and all bids are subject to passage of such and Ordinance by the City Council.

Corporation Counsel Sarah Griffin explained that what was read by the City Clerk is the instruction to bidders for the property located at 314 W. Stephenson St., Freeport, Illinois, commonly known as the Carnegie Library and the legal ad also included the legal description of the property. The ad will be published three times for three consecutive weeks (the first time was on February 4, 2011) and needs to be published a minimum of thirty days prior to the opening of the bid at the council meeting.

MINUTES
REGULAR MEETING
Monday, February 7, 2011

Corporation Counsel Sarah Griffin stated the council will need to pass the ordinance and all bids are subject to the ordinance but you can't consider the ordinance until all the publications are done.

PUBLIC COMMENTS

- Tom Teich, 653 Jefferson Street, Freeport, Illinois asked about vacant buildings in Freeport and spoke about the local participants competing in the Special Olympics.

Upon motion duly made and seconded, the meeting was adjourned at 7:30 p.m.

s/ Meg Zuravel
Meg Zuravel, City Clerk