



## ***City Council***

City Council Chambers ♦ 230 West Stephenson Street ♦ Freeport, IL 61032

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### **MINUTES REGULAR MEETING Monday, January 3, 2011**

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#### **CALL TO ORDER**

The regular meeting of the Freeport, Illinois, City Council was called to order by Mayor George Gaulrapp with a quorum being present at 6:03 p.m. on Monday, January 3, 2011, in Council Chambers.

#### **ROLL CALL**

Present on roll call were council members Tom Klemm, Shawn Boldt, Ronnie Bush, Jennie DeVine, Dennis Endress, Scott Helms, Linda O'Neill and Randy Corbin (8). Corporation Counsel Sarah Griffin was present.

#### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Alderperson Helms.

#### **APPROVAL OF AGENDA**

Alderperson Endress moved for approval of the agenda, seconded by Alderperson Klemm. Motion passed by voice vote without dissent.

#### **APPROVAL OF MINUTES**

The minutes from City Council special meeting held on December 13, 2010, the special meeting held on December 18, 2010, and the regular meeting held on December 20, 2010 were submitted for approval. Mayor Gaulrapp asked if council elected to pass together in one motion. There were no objectors. Alderperson DeVine made a motion to approve the minutes as submitted, seconded by Alderperson O'Neill. Motion passed by voice vote without dissent.

#### **PUBLIC COMMENTS - AGENDA ITEMS**

There was no one signed on the sheet for public comments for agenda items.

#### **CONSENT AGENDA**

The following items were presented in the council packet for the Consent Agenda this evening;

- A. Approval of Water and Sewer Bills Payable (Registers #489) --- \$573,524.64
- B. Approval of Payroll for pay period ending December 18, 2010 --- \$407,868.39
- C. Approval of Finance Depart. Bills Payable (Registers #487, 488, 490, 491) --- \$1,297,958.62

Alderperson Endress moved to approve the Consent Agenda items as presented, seconded by Alderperson O'Neill. The motion passed by voice vote without dissent.

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**APPOINTMENTS**

Mayor George Gaulrapp requested approval of the appointment of Bobbi Yount to the Water and Sewer Commission effective immediately through November 30, 2015. Alderperson Corbin moved to accept the appointment, seconded by Alderperson DeVine. Motion passed by voice vote without dissent.

Mayor George Gaulrapp requested approval of the re-appointment of Candy Allen-Smith to the Stephenson County Convention and Visitors Bureau effective immediately through December 31, 2013. Alderperson O'Neill moved to accept the re-appointment, seconded by Alderperson Endress. Motion passed by voice vote without dissent.

**COMMUNICATIONS TO COUNCIL:**

City Engineer Denise Ihrig and Public Works Director Tom Dole provided a memorandum with subject title Application for Federal – Aid Program, FY 2010 LAPP and FY 2013 3R dated December 28, 2010. City Engineer Ihrig stated that enclosed on the map are the streets requested by the City of Freeport Illinois to the Illinois Department of Transportation local agency Federal-aid portion of the department's future highway programs. City Engineer Denise Ihrig referred to the map outlining Main, Stephenson and Exchange Streets from Walnut to Adams showing that most of the streets in the downtown area are scheduled to be in the fiscal year 2012, part of the proposed fiscal year 2012 motor fuel tax funds, part of the downtown HUD grant in 2010, part of the fiscal year 2013 3R-STE or have been re-surfaced within the last ten years. Alderperson Klemm moved to place the communication on record, seconded by Alderperson Endress. Motion passed by voice vote without dissent.

**ORDINANCES –THIRD READING**

**3<sup>RD</sup> READING OF ORDINANCE #2011 - 01:**

**AN ORDINANCE AMENDING CHAPTER 806 (ALCOHOLIC LIQUOR SALES), SECTION 806.13 “TRANSFER OF LICENSES” OF THE CODIFIED ORDINANCE OF THE CITY OF FREEPORT**

Mayor Gaulrapp stated the first reading was held on December 6, 2010. A motion to adopt was given by Alderperson Klemm, seconded by Alderperson Endress. The second reading was held on December 20, 2010 and it was automatically laid over to tonight's meeting. Upon the third reading and no discussion, motion prevailed by roll call vote of:

Yeas: Helms, DeVine, Corbin, Klemm, Endress, O'Neill, and Boldt (7)

Nays: Bush

Ordinance #2011-01 was adopted.

**ORDINANCES –SECOND READING**

**2<sup>ND</sup> READING OF ORDINANCE #2011-02:**

**AN ORDINANCE AMENDING CHAPTER 480, SECTION 480.01 (PARALLEL AND ANGLE PARKING) OF THE CODIFIED ORDINANCES OF THE CITY OF FREEPORT**

Mayor Gaulrapp stated the first reading was held on December 20, 2010. A motion to adopt was given by Alderperson Boldt, seconded by Alderperson Klemm and it was automatically laid over to tonight's meeting. Upon the second reading and no discussion, it was automatically laid over to January 18, 2011.

**ORDINANCES – FIRST READING**

**1<sup>ST</sup> READING OF ORDINANCE #2011-03:**

**AN ORDINANCE TO ABATE THE 2010 REAL ESTATE TAX LEVY FOR THE REPAYMENT OF THE GENERAL OBLIGATION BONDS, SERIES 2000**

Finance Director Craig Joesten presented the ordinances for abating the real estate tax levy by requesting leave of council to combine the explanation for Ordinance 2011-03 with Ordinance 2011-04, Ordinance 2011-05, and Ordinance 2011-06. Leave from council was so granted. Director Joesten stated the general obligation bonds primarily were used by the Water and Sewer Commission upgrades of the wastewater treatment plan, for sanitary sewers, and some dollars used for the library funding. These ordinances state that the City Council has levied an annual tax sufficient to pay the principal and interest due on the bonds with the intent that the real estate tax only be extended if the revenues from the funded project were insufficient to repay the principal and interest on the bonds. Finance Director Craig Joesten presented in each of the ordinances a letter stating that the City of Freeport has the funds necessary to make the June 1, 2011 and December 1, 2011 debt service payments. It was noted that there is a typographical error on Ordinance 2011-05 and it will be corrected when it is brought forth for the second reading. The principal and interest payment for all four of the ordinances amount to \$2,861,590. Discussion was held regarding the ability of the City to abate a portion or to not abate a portion and whether those funds would be available if they were not abated to pay for the debt service. Director Joesten stated that only \$210,000 would be the portion for the City the other portions must remain with the Water and Sewer Commission.

A motion to adopt Ordinance 2011-03 as presented was given by Alderperson O'Neill, seconded by Alderperson Corbin and it was automatically laid over to the next meeting.

**1<sup>ST</sup> READING OF ORDINANCE #2011-04:**

**AN ORDINANCE TO ABATE THE 2010 REAL ESTATE TAX LEVY FOR THE REPAYMENT OF THE GENERAL OBLIGATION BONDS, SERIES 2003**

Alderperson O'Neill moved for approval of Ordinance 2011-04, seconded by Alderperson Endress. The ordinance was automatically laid over to the next meeting.

**1<sup>ST</sup> READING OF ORDINANCE #2011-05:**

**AN ORDINANCE TO ABATE THE 2010 REAL ESTATE TAX LEVY FOR THE REPAYMENT OF THE GENERAL OBLIGATION BONDS, SERIES 2004**

Alderperson O'Neill moved for approval of Ordinance 2011-05, seconded by Alderperson Endress. The ordinance was automatically laid over to the next meeting.

**1<sup>ST</sup> READING OF ORDINANCE 2011-06:**

**AN ORDINANCE TO ABATE THE 2010 REAL ESTATE TAX LEVY FOR THE REPAYMENT OF THE GENERAL OBLIGATION BONDS, SERIES 2006**

Alderperson O'Neill moved for approval of Ordinance 2011-06, seconded by Alderperson Endress. The ordinance was automatically laid over to the next meeting.

**1<sup>ST</sup> READING OF ORDINANCE 2011-07:**

**AN ORDINANCE AMENDING CHAPTER 1460 (FLOOD MANAGEMENT AREAS) AND SECTION 1244.01 (ESTABLISHMENT; MEMBERSHIP; MEETINGS; RULES AND REGULATIONS; VOTING) OF CHAPTER 1244**

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**(BOARD OF ZONING APPEALS) OF THE CODIFIED ORDINANCES OF THE CITY OF FREEPORT, ILLINOIS**  
Community Development Director Shelly Griswold stated there are a lot of changes to Chapter 1460 and this ordinance will need approved in order to forward to FEMA by March 3, 2011. This will need to be completed for the new digitized flood maps.

Director Griswold explained the amendments to the ordinance. The definitions have changed in particular the definition of buildings to mean (c) "Building" means a walled and roofed structure that is principally above ground including and that is enclosed by walls and a roof. The term "building" includes a gas or liquid storage tank, a manufactured homes, or a prefabricated buildings and gas or liquid storage tanks. The term "building" also includes recreational vehicles and travel trailers to be installed on a site for more than one hundred eighty (180) days per year.

Director Griswold stated changes to the definition for development have also been made to read as follows; (e) "Development" means any man-made change to real estate, including, but not limited to:

- (1) Demolition, construction, reconstruction, repair or placement of a new building or any structural alteration to a building;
- (2) Substantial improvement of an existing building;
- (3) Installation of a manufactured home on a site, preparing a site for a manufactured home or installing a travel trailer on a site for more than one hundred eighty (180) days per year;
- (4) Installation of utilities, construction of roads, bridges, culverts or similar projects;
- (5) Construction or erection of levees, dams, walls, or fences;
- (6) Drilling, mining, filling, dredging, grading, excavating, paving or other alterations of the ground surface;
- (7) Storage of materials including the placement of gas and liquid storage tanks;
- (8) Channel modifications; and
- (9) Any other activity that might change the direction, height or velocity of flood or surface water.

The term "development" does not include routine maintenance of existing buildings and facilities, resurfacing roads, or gardening, plowing and similar practices that do not involve filling, grading or construction of levees.

New definitions were added for "Existing Manufactured Home Park or Subdivision" and "Expansion to an Existing Manufactured Home Park or Subdivision"

Director Griswold noted the definition for "Floodplain" and "Special Flood Hazard Area (SFHA)" are synonymous, and mean those lands within the jurisdiction of the City, the extraterritorial jurisdiction of the City, or that may be annexed into the City, that are subject to inundation by the base flood. The floodplains of the Pecatonica River and Yellow Creek are generally identified as such on the Flood Insurance Rate Map prepared for Stephenson County by FEMA and dated March 3, 2011. Director Griswold noted the Flood Insurance Rate Map as prepared for Stephenson County by FEMA will be dated March 3, 2011 and the definition of "Floodway" includes this information.

Director Griswold noted that the definition for freeboard was added stating "Freeboard" means an increment of elevation added to the base flood elevation to provide a factor of safety for uncertainties in calculations, future watershed development, unknown localized conditions, wave actions and

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unpredictable effects such as those caused by ice or debris jams. The amendments also add definitions for Historic Structure, lowest floor, manufactured home park, or subdivision, new construction, new manufactured home park or subdivision, start of construction, structure and violation.

Director Griswold noted (ff) “Substantial Improvement” means any reconstruction, rehabilitation, addition, or improvement of a structure taking place during a ten (10) year period in which the cumulative percentage of improvements and noted the substantial improvement includes structures which have incurred repetitive loss or substantial damage, regardless of the actual repair work done.

The ordinance adds the definition for violation as; (hh) “Violation” means the failure of a structure or other development to be fully compliant with the community’s floodplain management regulations. A structure or other development without the required federal, state, and/or local permits and elevation certification is presumed to be in violation until such time as the documentation is provided.

Director Griswold noted in Section 1460.05, Development Permits that the Community Development Director shall be responsible for obtaining from the applicant copies of all other federal, state, and local permits, approvals or permit-not-required letters that may be required for this type of activity. The Community Development Director shall not issue a permit unless all other federal, state, and local permits have been obtained.

In Section 1460.06, Preventing increased flood heights and resulting damages Director Griswold noted that it talks about things that you can’t do including developments that would cause any increase in flood heights or that would threaten public safety. It provides for a list items that do not count. An item was added (1) Bridge and culvert crossings of streams in rural areas meeting the conditions of the Illinois Department of Natural Resources, Office of Water Resources (IDNR/OWR) Statewide Permit Number 2. It also clarified was a (5) Minor, non-obstructive activities such as underground utility lines, light poles, sign posts, driveways, athletic fields, patios, playground equipment, minor storage buildings not exceeding seventy (70) square feet and raising buildings on the same footprint which does not involve fill and any other.

Director Griswold noted that in Section 1460.07, Protecting Buildings, which the ordinance is talking about buildings in a floodplain, not buildings in a floodway, because buildings in a floodway have a lot greater restriction. These are the methods you can use to protect a building in a floodplain. It is important to note that when a building is substantially damaged, the entire structure has to meet the flood protection standards within 24 months of the date the damage occurred. After that you need to either elevate it or some other improvement outlined in this ordinance to come in compliance with protecting through these professional standards.

Director Griswold stated that these are minimum requirements by FEMA in order for the City of Freeport to participate in the National Flood Insurance Program and to be eligible. She noted the different methods to meet the protecting requirements for a residential or no-residential building in a floodplain are now included in the ordinance. The building may be constructed on permanent fill in accordance with the ordinance, the building may be elevated on solid walls, and the building may be constructed with a crawlspace located below the flood protection elevation if conditions are met. Non-residential buildings

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may be structurally dry flood proofed (in lieu of elevation) provided that a licensed professional engineer or architect certifies the requirements outlined in the amended ordinance.

Director Griswold noted the rules for garages or other minor accessory structures constructed ancillary to an existing residential use based on meeting the requirements noting that it is out of the floodway or having a value of less than \$15,000, that all flammable or toxic materials (gasoline, paint, insecticides, fertilizers, etc.) shall be stored above the flood protection elevation.

Director Griswold pointed out that there are additional requirements for the subdivisions in section 1460.08 including when you are laying out the streets, blocks, lots, parks and other public grounds shall be located and laid out in such a manner to preserve and utilize natural streams and channels. Wherever possible the floodplains shall be included within parks or other public grounds.

Director Griswold noted in section 1460.09, Public Health and Other Standards, that the wording is much stronger language when it comes to critical facilities, and especially noted how it affects the Fire Station, Water and Sewer facilities stating that construction of new or substantially improved critical facilities shall be located outside the limits of a floodplain. Construction of new critical facilities shall be permissible within the floodplain if no feasible alternative site is available and then applicable state permits must be acquired. She noted this is not an option but something the City must comply with.

The next section noted by Director Griswold was in Variances in which application may be applied to the Board of Zoning Appeals for a variance and they would recommend it to the City Council.

This ordinance provides additional conditions if you want a variance for a historic structure. This ordinance increases the maximum fine from \$500.00 to \$750.00, provides for a stop-work order for someone who is violating the flood management ordinance as a provision to have a hearing in front of the Board of Zoning Appeals if they disagree with the stop work order. These changes are now incorporated into the code for the Board of Zoning Appeals, Section 1244.01 to add a notation to this chapter for Flood Management Ordinance.

Discussion was held regarding the definition of wet-flood proofing construction and Director Griswold stated that this section applies to agriculture and since not many properties would be in this area, she would have to research this meaning. Discussion was regarding under definitions in section 3 (e) (1) where it talks about any man-made change to real estate including but not limited to demolition, construction, reconstruction, repair, placement of a "new" building or any structural alteration to a building. Director Griswold stated that this wording was required by FEMA and then discussion was held in the substantial improvement section (ff) and what advantage that would be to limit it to ten year period. Director Griswold stated the advantage is to the owner of the property it provides more leeway as to what improvements can be made.

A motion to adopt Ordinance 2011-07 as presented was given by Alderperson Klemm, seconded by Alderperson Corbin. The ordinance was automatically laid over to the next regular meeting.

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**RESOLUTIONS**

**RESOLUTION #R-2010-53:**

**RESOLUTION TO ADOPT CITY OF FREEPORT SPENDING PLAN FOR FISCAL YEAR 2010/2011 -** Mayor George Gaulrapp stated this resolution is presented this evening by Finance Director Craig Joesten and it was laid over from the meetings held on July 19, 2010, August 2, 2010, September 20, 2010, and November 1, 2010. Finance Director Craig Joesten presented the resolution by stating it was asked to periodically bring the spending plan to council. This differs from the appropriation ordinance which is in place and represents to the maximum dollars which are appropriated by the council for the expenditures of the City. The spending plan is actually less than that and it what we expect to spend. Director Joesten stated that although it has not been formally adopted, it has been asked to bring it to council every so many months. There are just over three and a half months left in this fiscal year. Administration has communicated to council that there is a cash flow problem and we have made corrective action as we have moved along to deal with that. The Finance Department has begun the review of the fiscal program for next year. Director Joesten asked the council what their desired action is for this spending plan. Alderperson Helms requested a listing of the actions that City has done as cost savings measures and Director Joesten stated he will provide at the next meeting along with the current cash position.

There were no motions from the council for Resolution 2010-53.

**RESOLUTION #R-2011-01:**

**RESOLUTION TO AUTHORIZE AN AGREEMENT FOR COLLECTION SERVICES BETWEEN THE CITY OF FREEPORT AND MUNICIPAL COLLECTION SERVICES (MCSI)**

Finance Director Craig Joesten presented the resolution stating that there are a number of revenue items that are not being collected. The City is seeking the services of a collection agency that we can retain to assist with the collection of Water and Sewer bills, Nuisance Violation fines and fees. The City of Freeport sought requests for proposals for such collection agency and received seven responses. The Finance Director Craig Joesten along with Community Development Director Shelly Griswold, and Corporation Counsel Sarah Griffin reviewed the proposals and unanimously recommend entering into an agreement with Municipal Collection Services (MCSI).

Upon the presentation by Finance Director Craig Joesten, it was stated that it is the recommendation from Mayor Gaulrapp to hire a local firm called Tri-State Adjustments (TSA). Director Joesten stated that the recommendation of MCSI from the committee was because of their experience with Illinois Municipalities focused on small municipal collections. Discussion was held regarding the rates charged for the recovery of the billings/fines.

Currently, the Water and Sewer Department has unpaid billings in the amount of \$300,000 and Community Development has \$350,000 in unpaid fines. Alderperson Helms requested to review if the firms have had any fair collection violations, any breach of privacy, what are their limits of liability, and whether they are bonded. Finance Director Craig Joesten stated each of the companies is licensed in the State of Illinois. Part of the RFQ's was each of the company's past of current projects and TSA answered by stating that would be a breach of confidentiality but provided references which were no municipalities.

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Aldersperson Klemm moved to go with TSA, seconded by Aldersperson Endress. Corporation Counsel Sarah Griffin stated that documents would need to be prepared for the next council meeting. Aldersperson Klemm withdrew his motion. Aldersperson Endress withdrew his second. There were no motions from the council for Resolution 2011-01.

**RESOLUTION #R-2011-02:**

**RESOLUTION TO ACCEPT THE DEPARTMENT OF HOMELAND SECURITY GRANT FOR ASSISTANCE TO FIREFIGHTERS**

Fire Chief Kevin Countryman presented the resolution stating that this allows the department to accept funding from FEMA and Homeland Security in the amount of \$11,025.00 with a local match of \$1,225.00 to allow upgrade an accountability incident management system and train seven fire-ground safety officers. This local match amount was appropriated in the Fire Capital Improvement fund. Aldersperson O'Neill moved to place the Resolution #R-2011-02 on the floor for approval, seconded by Aldersperson DeVine. Motion prevailed by roll call vote of:

Yeas: Helms, DeVine, Corbin, Klemm, Bush, Endress, O'Neill, and Boldt (8)

Nays: None

Resolution #R-2011-02 was adopted.

**RESOLUTION #R-2011-03:**

**RESOLUTION TO ADOPT A TAX INCREMENT FINANCING DISTRICT FUND EXPENDITURE PLAN – WEST AVENUE REDEVELOPMENT PROJECT AREA**

Community Development Director Shelly Griswold presented the resolution stating that the anticipated 2010 taxes and interest are estimated to be \$16,600.00 together with the carry over from last year in the amount of \$8,965.00 and interest of \$100.00 for a total of \$25,665.00. For the West Avenue TIF expenditure it is projected to have professional services in the amount of \$19,515.00, marketing in the amount of \$2,000 and surplus distribution to other taxing bodies in the amount of \$4,150.00. When the Mayor attends the ICSC show to recruit retailers to come to Freeport or when work is done on projects within a TIF district, they would be considered as expenditures. A traffic count study needed for a potential retailer was expenditure this year.

Aldersperson Boldt motioned for approval of Resolution #R-2011-03, seconded by Aldersperson Klemm. Motion prevailed by roll call vote of:

Yeas: Helms, DeVine, Corbin, Klemm, Bush, Endress, O'Neill, and Boldt (8)

Nays: None

Resolution #R-2011-03 was adopted.

**RESOLUTION #R-2011-04:**

**RESOLUTION TO ADOPT A TAX INCREMENT FINANCING DISTRICT FUND EXPENDITURE PLAN – BURCHARD HILLS REDEVELOPMENT PROJECT AREA**

Community Development Director Shelly Griswold stated the estimated 2010 taxes for this TIF District of Burchard Hills is estimated to be \$2,400.00 and all the increment goes to FHN to pay off the note along with an amount of money in the general fund part of the distribution back to the taxing body was pledged back to FHN. There are two line items the FHN Redevelopment Agreement (\$3,827.63) and the surplus distribution to other taxing bodies (\$725.00).

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Aldersperson Klemm moved to place the Resolution #R-2011-04 on the floor for approval, seconded by Aldersperson Endress. Motion prevailed by roll call vote of:

Yeas: Helms, DeVine, Corbin, Klemm, Bush, Endress, O'Neill, and Boldt (8)

Nays: None

Resolution #R-2011-04 was adopted.

**RESOLUTION #R-2011-05:**

**RESOLUTION TO APPROVE A TAX INCREMENT FINANCING DISTRICT FUND EXPENDITURE PLAN – LAMM ROAD BUSINESS PARK**

Community Development Director Shelly Griswold presented the resolution for the Lamm Road TIF which was established in 2003. Director Griswold stated the fund expenditure plan estimates TIF revenue of \$671,179.00 for this year and this is for Wal-Mart and Menards per their redevelopment agreement because they paid up front for public improvements, street improvements, intersection re-alignment and signalization with the agreement that they would be able to recuperate these expenses. Documentation has not been received from these two entities to collect these funds. The amount of \$266,242 for infrastructure repairs and improvements will go for the landfill because the City needed to borrow \$750,000 to pay for the landfill projects during a time when we had a shortfall of revenue and the landfill expenses have been paid from this TIF fund. The City received a written opinion that it is appropriate to do so. A line item for \$60,000 in professional services if there are developmental opportunities that come up. Currently there is not an agreement with NIDA so this dollar amount in the amount of \$60,000 is place holder. If we do not get an agreement with NIDA and the council chooses to re-allocate, it is their prerogative. The marketing line item is \$2,000.00 and the amount declared as surplus and redistributed to the taxing bodies is \$167,795.00. Discussion was held regarding there not being money in the general fund for NIDA.

Aldersperson Boldt moved place the Resolution #R-2011-04 on the floor for approval, seconded by Aldersperson Klemm.

Aldersperson Helms made a motion to amend the expenditure plan by moving the allocation from item #5 for NIDA in the amount of \$60,000 to item #4, professional services bringing that from \$60,000 to \$120,000. This motion was seconded by Aldersperson Endress. Motion prevailed by roll call vote of:

Yeas: Helms, DeVine, Corbin, Klemm, Bush, Endress, O'Neill, and Boldt (8)

Nays: None

Upon no further questions or discussion, Mayor George Gaulrapp stated that a roll call vote will be taken to approve the Resolution for Lamm Road TIF plan as amended. Motion prevailed by roll call vote of:

Yeas: Helms, DeVine, Corbin, Klemm, Bush, Endress, O'Neill, and Boldt (8)

Nays: None

Resolution #R-2011-05 as amended was adopted.

**RESOLUTION #R-2011-06:**

**RESOLUTION TO AMEND A TAX INCREMENT FINANCING DISTRICT FUND EXPENDITURE PLAN – DOWNTOWN**

Community Development Director Shelly Griswold presented the resolution for the TIF plan for the downtown which was established on 1994. The revenue is anticipated to be \$242,000.00 for this year. The

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balance on the City Lights debt is \$93,666.08 which is a loan through the US Bank payable through January 11, 2022.

Director Griswold reviewed the line items for the expenditure plan in which the City Lights Debt - \$10,462.00, the Curb and Gutter Debt Service Payment - \$5,566.00, the Rawleigh Office Building Debt - \$50,600.00, Hampton Inn RDA - \$22,500.00 (accumulated amount), Other Professional Services - \$25,000.00 (prevailing wage legal fees or Larson and Darby to look at Powerhouse, feasibility studies), FDDF to promote downtown - \$25,000.00, NIDA to promote downtown - \$10,000.00, Marketing - \$5,000.00, Façade Improvement Grants - \$43,625.00 (\$23,000 for grants from last year), Retail Business Grant Program (help a new business in downtown for start-up costs expenses) - \$20,000.00, Building Repairs and Demolition - \$20,000, Rawleigh Redevelopment Expenses - \$10,000.00, Rawleigh Corridor Brownfields Clean-Up and Associated Expenses - \$160,000.00, Aesthetic/Infrastructure Improvements - \$82,993.23 (this is for the projects such as a boat launch for Tutty's Crossing and local match for the Jane Addams Trail or Pecatonica Prairie Path through the downtown Freeport) and 2012 Debt Service and other operating services due and payable prior to 2011 tax revenue receipts in July 2012 - \$63,485.00 and there is \$25,000 in other for Aesthetic/Infrastructure Improvements.

Discussion was held regarding a request received from Freeport Downtown Development Foundation (FDDF) to raise their amount from \$25,000 to \$50,000. Alderperson Klemm moved to layover the resolution #R-2011-06 to the next meeting, seconded by Alderperson Bush. Upon a request to hear from FDDF, Alderperson Klemm withdrew his motion for layover and the second was withdrawn by Alderperson Bush.

Discussion was held regarding line item for FDDF with Director Quentin Davis answering questions about the need for the funding, and how the dollar amount allocated will be spent. Discussion was held putting the \$25,000 into a retail business grant and the money used in the downtown area for improvements. Discussion was held regarding a business retention strategy for downtown merchants.

Upon no further discussion, Alderperson Klemm moved layover the resolution to the next meeting and this motion was seconded by Alderperson Bush. Motion prevailed by roll call vote of:  
Yeas: Helms, DeVine, Corbin, Klemm, Bush, Endress, O'Neill, and Boldt (8)  
Nays: None  
Resolution #R-2011-06 was laid over to the next meeting.

**OTHER**

**DEPARTMENT HEAD REPORTS**

**Community Development**

Community Development Director Shelly Griswold stated there will be a meeting of the Board of Zoning Appeals on Thursday, January 6, 2011, at 5:30 pm to decide a petition for a fence in a zoning business district to prepare the property for a beer garden at Munzy's located at 223 W Main Street.

**Finance**

Finance Director Craig Joesten was present and had no further report.

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**Public Works**

Public Works Director Tom Dole was present and had no further report.

**Water and Sewer/City Engineer**

City Engineer Denise Ihrig was present and had no further report.

**Police**

Chief of Police Jerry Whitmore was present and had no further report.

**Fire**

Fire Chief Kevin Countryman was provided a report regarding the structure fire on Whistler Avenue involving a fatality. This fatality was the first in seven to eight years.

**Library**

Library Director Carole Dickerson was present and had no further report.

**MAYOR'S REPORT**

Mayor Gaulrapp had no report this evening.

**NEW BUSINESS**

Each council member was provided the opportunity to publicly address significant items of interest. Alderperson Helms requested information on the bi-annual bridge inspection on the Gladewood Bridge performed by Willett and Hofmann. Director Dole stated the inspection results were sent to the state and it will be determined if it will remain open. Alderperson Helms requested an update on the Financial Advisory Committee and Mayor George Gaulrapp stated their recommendations were to eliminate all pension plans, outsource public works, cut down firefighters in move to volunteer firefighters. Mayor Gaulrapp requested that Alderperson Bush to provide more names for the committee. The City pays \$2,500,000 towards the pension funds. Alderperson Helms requested additional actuary numbers and Finance Director Craig Joesten stated this could be expensive.

**PUBLIC COMMENTS**

- Tom Teich, 653 Jefferson Street, Freeport, Illinois, spoke about the upcoming Special Olympics.

Upon motion duly made and seconded, the meeting was adjourned at 7:45 p.m.

*s/ Meg Zuravel*

Meg Zuravel, City Clerk